



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, December 14th, 2021

Call to order: A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday December 14th, 2021. The meeting convened at 6:39 P.M. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call.

Members in attendance: Gerald Stiener, Mark Wacnik, Lenny Witkowski

Members not in attendance:

Additional in attendance: David Austgen, Attorney for Austgen Kuiper Jasaitis P.C.; Sanitary Sewer Engineer, Jeremy Lin; Town Administrator, Nick Bellar, Public Works Director Tony Clark, and Rick Anderson, Clerk Treasurer

Not in attendance:

MINUTES TO BE APPROVED:

Mark Wacnik made a motion to approve the Joint Sewer Board and Town Council Executive Sessions of November 9th, 2021, and November 17th, 2021, and the regular Sewer Board meeting minutes of November 9th, 2021. Lenny Witkowski seconded the motion. The motion carried with all in favor 3-0.

CITIZENS REQUESTING PLACEMENT ON AGENDA:

N/A

STAFF REPORTS

Tony Clark said he has spoke with Bob and the only issues seems to be getting through the mud. The pump for the Deer Creek Lift Station was installed. Everything else seems to be running fine.

UNFINISHED/DEFERRED BUSINESS

1. *Update on Wastewater Treatment Plant Expansion Project.*

Jeremy Lin, Sanitary Sewer Engineer, said the project is progressing. Much of the equipment is being installed in the oxidation ditch, clarifier, and dewatering building. Most of the major work has been completed. They are now focusing on getting the equipment and tanks ready for operation. Jeremy explained he developed a shut-down plan for the operator and contractor which will include force main tie ins with site piping into the new fine screen building and converting some of the tanks with draining and filling. They are still waiting on some of the electrical switch gear but once that's in, the project will take final shape.

NEW BUSINESS:

1. *Consideration of Pay Application #11, Thieneman Construction, WWTP Expansion, \$200,176.00.*

Rick Anderson stated this is Pay Application #11 as approved by Jeremy Lin. Total amount for Pay Application #11 is \$200,176.00. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Pay Application #11 to Thieneman Construction in the amount of \$200,176.00; Lenny Witkowski seconded the motion. The motion carried 3-0.

2. *Consideration of Extended Contract with Utility Services for Treatment Plant and Collection System Operations.*

Gerald Stiener asked if this contract was month to month and Attorney David Austgen said it is a 6-month extension and then a month to month would be considered.



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, December 14th, 2021

Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve the extended contract with utility services for treatment plant and collection system operations for January 1st, 2022. Lenny Witkowski seconded the motion. The motion carried 3-0.

3. Consideration of Proposal for Preliminary Engineering Services, WWTP Improvements, Lintech Engineering.

Rick Anderson included the proposal from Lintech Engineering. This is for the next phase of the treatment plant improvements for preliminary engineering services for the design of the plant. Gerald asked if this would get them to the permit of IDEM? Jeremy said yes, they have been talking about financing. Jeremy said he detailed the steps to continue the work that they have been talking about such as the budget. There is the preliminary report that includes the paperwork in IDEM that says they are planning to expand the plan, what it will look like, and potential schedule and effluent limitations. This process can take place now, as it will be the first step. Jeremy included some preliminary work that will get them to the construction permit as well. Jeremy said when you look at the site lay out a lot of the infrastructure from the first phase goes to the second phase. Whenever the financing hits they can confirm the schedule and the treatment plant capacity that lays the preliminary framework. The schedule that Jeremy originally prepared that went along with the budget was considering the capacity in October 2023. Jeremy explained this is the first step in the whole process. They will be doing the final engineering, plans and specs, bidding period, notice & proceed, then another year of construction. Jeremy noted it is difficult to predict what will happen.

Gerald asked if doing the preliminary engineering will allow them to have solid cost estimates and Jeremy said yes.

Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve the proposal for preliminary engineering for Lintech Engineering on the phase 2 WWTP improvements. Lenny Witkowski seconded the motion. Attorney David Austgen asked if this was phase 6 and Rick replied yes. The motion carried 3-0.

4. Consideration of Proposal for Engineering Services, Grand Ridge Lift Station, Lintech Engineering.

Gerald recommended to hold off on this because the subdivision for this has not been approved. Gerald Stiener entertained a motion to table this item until a future meeting. Mark Wacnik made a motion to table the proposal for the Grand Ridge Lift Station until a future meeting. Lenny Witkowski seconded the motion. The motion carried 3-0.

TREASURER'S REPORT:

Rick Anderson presented the treasurer's report through the end of November. Unusual claims include Thieneman pay application #11 and all bond payments. Total amount of claims is \$585,081.16. Gerald Stiener entertained a motion to pay the claims; Mark Wacnik made a motion to pay the claims of \$585,081.16. Lenny Witkowski seconded the motion. The motion carried 3-0.

ANNOUNCEMENT:

The next Sewer Board Meeting is Tuesday, January 25th, 2022, at 6:30pm

ADJOURNMENT:

Mark Wacnik made a motion to adjourn, and Lenny Witkowski seconded the motion. The motion carried 3-0.



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, December 14th, 2021

With no further business to discuss, the meeting adjourned at 6:48 P.M.

Gerald Stierer
Sewer Board President

Haley Crnarich
Recording Secretary

Date of Approval