



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, September 28th, 2021**

**Call to order:** A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, September 28th, 2021. The meeting convened at 6:37 P.M. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call.

**Members in attendance:** Gerald Stiener, Lenny Witkowski, and Mark Wacnik

**Members not in attendance:**

**Additional in attendance:** Rick Anderson, Clerk Treasurer; David Austgen, Attorney for Austgen Kuiper Jasaitis P.C.; Sanitary Sewer Engineer, Jeremy Lin; Town Administrator, Nick Bellar and Public Works Director Tony Clark.

**APPROVAL OF MINUTES:**

Gerald Stiener entertained a motion to approve the Joint Sewer Board and Town Council Executive Sessions of August 24<sup>th</sup> and the Sewer Board meetings of August 24<sup>th</sup>, 2021. Mark Wacnik made a motion to accept the minutes; Lenny Witkowski seconded the motion. A voice vote found all members were in favor, the motion passed 3-0.

**CITIZENS REQUESTING PLACEMENT ON AGENDA:**

None.

**STAFF REPORTS:**

Bill England reported that operation is going well. He stated if anyone has questions to let him know.

**UNFINISHED/DEFERRED BUSINESS**

***1. Update on Wastewater Treatment Plant Expansion Project.***

Jeremy Lin stated construction is ongoing and going well. Many of the major tanks and buildings are constructed. They are working on site piping material and equipment. There is a potential delay at the end of the project due to the supply chain for electrical switch gear. He said they will take that request as it comes.

Gerald Stiener entertained a motion to add to the agenda the work order for Lintech to design the sanitary extension to serve the commercial property on Randolph and E 109<sup>th</sup>. Mark Wacnik made a motion to add the agenda item and Lenny Witkowski seconded the motion. The motion carried 3-0.

Gerald Stiener entertained a motion to approve the work order from Lintech to provide the service at a standard hourly rate not to exceed \$5,000. Mark Wacnik made a motion to approve the work order in the amount of \$5,000 and Lenny Witkowski seconded the motion. The motion carried 3-0.

**NEW BUSINESS**

***1. Consideration of Proposal from Lintech Engineering Services for the Gibson Street Lift Station Improvements Project.***

Jeremy Lin explained this is a new lift station that will be a town project that will serve the school and possibly surrounding areas in the future. Gerald Stiener stated they have negotiated this with the school and the school will cover the cost. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve the Lintech proposal for Gibson Street Lift Station Improvements for \$110,000.00 Lenny Witkowski seconded the motion. The motion carried 3-0.



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, September 28th, 2021**

**2. Consideration of Payment in Lieu of Taxes of 2021.**

Rick Anderson presented the payment in Lieu of Taxes which is the book value of the treatment plant for taxes payable for 2021. This year, the maximum payment in lieu of tax is \$16,097.00 which is put into the town's general fund. Gerald Stiener entertained a motion. Mark Wacnik made a motion to make the Payment in Lieu of Taxes for 2021 in the amount of \$16,097.00 Lenny Witkowski seconded the motion. The motion carried 3-0.

**3. Crown Point Christian Village Development Moratorium Review.**

Deferred to the next meeting.

**4. Consideration of Change Order #3, Thieneman Construction WWTP Expansion Additional Fencing \$84,223.38**

Jeremy Lin recommended change order #3 in consideration of how the next WWTP Expansion will layout. He stated he would like to make sure the fence encompasses all the future improvements as well, so they don't have to change the fence a second time. Jeremy is working it through with the contractor and will bring it back for consideration next meeting. Gerald Stiener entertained a motion to defer. Mark Wacnik made a motion to defer Consideration of Change Order #3, Thieneman Construction until the next meeting. Lenny Witkowski seconded the motion. The motion carried 3-0.

**5. Consideration of Change Order #4, Thieneman Construction WWTP Expansion Removal of Buried Concrete Slab \$17,500.00.**

Jeremy Lin stated this change order was for the removal of buried concrete slab that was not evident while planning the project. He explained there used to be a tank that was removed but the contractor had left the concrete slab and it is now in the way of drain piping. Gerald Stiener entertained a motion to approve Change Order #4. Mark Wacnik made a motion to approve Change Order #4, Thieneman Construction Removal of Buried Concrete Slab in the amount of \$17,500.00 for a removal of buried concrete slab. Lenny Witkowski seconded the motion. The motion carried 3-0.

**6. Consideration of Change Order #5, Thieneman Construction WWTP Expansion Installation of Culvert for Access Road \$4,895.00**

Jeremy Lin explained this change order was for the installation of a culvert to help drainage at the WWTP access road. This was some additional work that the town had requested and Thieneman had provided. Tony Clark added there is a culvert under there right now and over the years they have brought in material to expand the drive. Tony believes they buried the culvert while expanding it. They are replacing the culvert from the south side ditch where all the water comes. Gerald Stiener entertained a motion to approve. Mark Wacnik made a motion to approve Change Order #5, Thieneman Construction for Installation of a Culvert for Access Road in the amount of \$4,895.00. Lenny Witkowski seconded the motion. The motion carried 3-0.

**7. Consideration of Change Order #6, Thieneman Construction WWTP Expansion Modification of Oxidation Ditch Stairs \$21,468.43.**

Jeremy Lin recommended a change to stairs to access the oxidation ditch to a metal stairway. In consideration if phase 2 comes sooner, Jeremy explains they wouldn't want to rip out the concrete stairs that were just installed. The metal stairs would be able to be relocated for phase 2 for access to the irrigation tank. He added there are several stairways that are incorporated in the cost. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Change Order #6, Thieneman



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, September 28th, 2021**

Construction for Modification to Stairs for Oxidation Ditch in the amount of #21,468.43. Lenny Witkowski seconded the motion. The motion carried 3-0.

**8. Consideration of Change Order #7, Thieneman Construction WWTP Expansion Installation of Drain Valve for Future Oxidation Ditch Channel \$3,009.02.**

Jeremy Lin stated this change order is for when Thieneman installed a drain valve in the future oxidation ditch. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Change Order #7, Thieneman Construction Installation of Drain Valve in the amount of \$3,009.02. Lenny Witkowski seconded the motion. The motion carried 3-0.

**9. Consideration of Change Order #8, Thieneman Construction WWTP Expansion Removal of Second Buried Concrete Slab \$17,622.00.**

Jeremy Lin stated this is a second change order for a buried concrete slab that was in the way of piping. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Change Order #8, Thieneman Construction Removal of Second Buried Concrete Slab in the amount of \$17,622.00. Lenny Witkowski seconded the motion. The motion carried 3-0.

**10. Consideration of Change Order #9, Thieneman Construction WWTP Expansion Installation of 16" Pipe Extension for future 117<sup>th</sup> Ave. Force Main \$14,762.00.**

Jeremy Lin stated in consideration of 117<sup>th</sup> lift station force mains that are coming into the treatment plant, this change order is dealing with the force main that goes into the fine screen building. He would like to extend that pipe off to make the connection easier. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Change Order #9, Thieneman Construction for the Installation of a Pipe Extension in the amount of \$14,762.00. Lenny Witkowski seconded the motion. The motion carried 3-0.

**11. Consideration of Change Order #10, Thieneman Construction WWTP Expansion Repair of Yard Hydrant \$5,025.00.**

Jeremy Lin stated this is repair to an existing yard hydrant. When Thieneman was excavating the area, they found the hydrant. Tony Clark explained as they dug down water began to leak, so they had it changed out. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Change Order #10, Thieneman Construction for Repair of Yard Hydrant in the amount of \$5,025.00. Lenny Witkowski seconded the motion. The motion carried 3-0.

**12. Consideration of Change Order #11, Thieneman Construction WWTP Expansion LGS Watermain Improvements Scope 1 \$96,852.00.**

Jeremy Lin stated this change order is for scope 1 watermain improvements to have a new watermain to the entrance of the WWTP into the site. It was broken into 3 scope items, 1 being required meter from Indiana American Water and the infrastructure. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Change Order #11, Thieneman Construction for Watermain Improvements in the amount of \$96,852.00. Lenny Witkowski seconded the motion. The motion carried 3-0.

**13. Consideration of Change Order #12, Thieneman Construction WWTP Expansion LGS Watermain Improvements Scope 2 \$92,996.00.**

Jeremy Lin stated this change order is for the 2<sup>nd</sup> scope directional drilling along the access road under the creek. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, September 28th, 2021**

Change Order #12, Thieneman Construction Watermain Improvements in the amount of \$92,996.00. Lenny Witkowski seconded the motion. The motion carried 3-0.

**14. Consideration of Change Order #13, Thieneman Construction WWTP Expansion LGS Watermain Improvements Scope 3 \$135,904.00.**

Jeremy Lin explained this is the 8" line to provide fire protection to buildings that are on-site and to be built in the future. Mark Wacnik made a motion to approve Change Order #13, Thieneman Construction Watermain Improvements in the amount of \$135,904.00. Lenny Witkowski seconded the motion. The motion carried 3-0.

**15. Consideration of Change Order #14, Thieneman Construction WWTP Expansion Credit for Wall Finish in Fine Screen Building (\$15,788.00).**

Jeremy Lin explained this is a credit for not having to provide a smooth finish on the exposed concrete on the fine screen building. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Change Order #14, Thieneman Construction Credit for Wall Finish in Fine Screen Building in the amount of \$15,788.00. Lenny Witkowski seconded the motion. The motion carried 3-0.

**16. Consideration of Change Order #15, Thieneman Construction WWTP Expansion Credit for Elimination of Well House Removal (\$3,723.00).**

Jeremy Lin stated this is another credit for not removing existing the well house. The well house is relatively new and originally, they had envisioned it being removed. Jeremy explained they have moved the fine screen building in a way where the well house does not need to be removed. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Change Order #15, Thieneman Construction Credit for Elimination of Well House Removal in the amount of \$3,723.00. Lenny Witkowski seconded the motion. The motion carried 3-0.

**17. Consideration of Change Order #16, Thieneman Construction WWTP Expansion Decant Piping Bypass Modifications \$33,205.00.**

Jeremy Lin stated this change order is an item that they have had discussion with the operators with the sludge decant tanks. After much discussion, they gave additional flexibility to bypass the sludge decant tanks in case they didn't want to use them. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Change Order #16, Thieneman Construction Decant Piping Bypass Modification in the amount of \$33,205.00. Lenny Witkowski second the motion. The motion carried 3-0.

**18. Consideration of Pay Application #8, Thieneman Construction, WWTP Expansion \$592,200.00.**

Rick Anderson presented Pay Application #8 for Thieneman Construction for WWTP Expansion in the amount of \$592,200.00. Jeremy Lin confirmed he has reviewed it. Gerald Stiener entertained a motion. Mark Wacnik made a motion to approve Pay Application #8, Thieneman Construction in the amount of \$592,200.00. Lenny Witkowski second the motion. The motion carried 3-0.

**TREASURER'S REPORT:**

Rick Anderson presented the claims. Unusual claims include a bank change of \$357,976.00, monthly transfer required was 118,006.00 and pay application from Thieneman Construction \$592,200.00. Total claims \$1,250,673.85. Mark Wacnik made a motion to pay the claims in the amount of \$1,250,673.85. Lenny Witkowski seconded the motion; the motion carried 3-0.

**ANNOUNCEMENT:**



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, September 28th, 2021**

Tuesday, October 26th, 2021 @ 6:00pm is the date for the next Sewer Board meeting.

**ADJOURNMENT:**

Gerald Stiener entertained a motion to adjourn. Mark Wacnik motioned for adjournment and Lenny Witkowski seconded. All were in favor, the motion carried 3-0. With no further business to discuss, the meeting adjourned at 6:58 P.M.

---

Gerald Stiener  
Sewer Board President

---

Richard C. Anderson Jr.  
Clerk-Treasurer

---

Date of Approval