



## **Branch Chipping Policy**

The Town of Winfield offers branch chipping services to our residents.

The primary intent of the program is to assist homeowners with branch removal mostly after storm damage and in **light tree trimming**.

### ***When is chipping done?***

Chipping starts the 2<sup>nd</sup> Wednesday in April and ends on the 3<sup>rd</sup> Wednesday in October, ***weather permitting***. It corresponds with garbage service pick up (if garbage is delayed a day due to a holiday, then chipping will be delayed a day as well).

### ***What are the rules of the program?***

**Residents MUST notify the town of their address by the Monday before by 4:30 pm if they have branches for Wednesday chipping; visit [winfield.in.gov](http://winfield.in.gov) or call the Town Hall at 219-662-2665.** We ask all residents that need branches chipped to comply with the following rules:

- **MUST BE NEATLY STACKED**
- **Branches and limbs must not be more than 6" in diameter**
- **NO TREE TRUNKS**
- **NO TREE/LAND CLEARING**
- **Large end of branches must be placed facing the street**
- **NO MORE THAN 3' HIGH STACKS (for safety purposes)**
- **No tied bundles**
- **No roots or dirt or foreign material**
- **No leaves (bagged)**
- **Must be at the end of the resident's driveway, 2' OFF OF ROADWAY**
- **NO VACANT LOTS**

Branches must be out by the curb by the night before pick-up, and the area must be clear of any parked vehicles. What is deemed acceptable based on these rules will be at the Winfield Street Department's discretion. Anything put out for pick up that exceeds these rules will be left behind, and will be the homeowner's responsibility to dispose of. The Street Department may not spend more than ten minutes at each residence so they can complete their route. Please follow the rules above to ensure timely pick up for all residents.

Mulch is available for residents to pick up from behind the Town Hall in the back parking lot. Bring your own container and help yourself.