



MINUTES
Winfield Town Council Meeting
Meeting date: Tuesday, May 23, 2023

Call to Order: A meeting of the Winfield Town Council was held at the Winfield Government Center, 10645 Randolph Street, Winfield, Indiana on Tuesday, May 23, 2023. The meeting convened at 7:00pm. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call:

Members in attendance: Tim Clayton, Dave Anderson, Jon Derwinski, Zack Beaver, (Zack Beaver left at 7:15pm) and Michael Lambert

Members not in attendance:

Also in attendance: Rick Anderson, Clerk-Treasurer; Nick Bellar, Town Administrator/Planning and Zoning Administrator; David Austgen, Town Attorney, Michael Duffy & Shaun Finney, Engineers, DLZ; Tony Clark, Public Works Director, and Pamela Spengler Recording Secretary.

PUBLIC COMMENTS (Agenda Items): None.

CITIZENS/INDIVIDUALS REQUESTING PLACEMENT ON AGENDA (Non-related to the Agenda): None.

MINUTES TO BE APPROVED:

Dave Anderson made a motion to approve the minutes from the Joint Town Council and Sewer Board Executive Session of April 25, 2023. The motion was seconded by Jon Derwinski. The motion carried with all in favor 5-0.

STAFF REPORTS SUBMITTED IN WRITING AND VERBAL

Nick Bellar presented the Building Department data showing an increase in permits from the same period last year. The Plan Commission set the public hearing for the New Comprehensive Master Plan Update on June 8, 2023. He encourages everyone to attend that public hearing. The new Randolph Street Park sign has been installed and there is landscaping planned for around the sign. There are additional signs planned for the smaller parks in Town.

Tony Clark reported that the new street sweeper is working well. The new backhoe should be arriving approximately June 8th. The public works department has been working on the potholes in the Town. They will be working on the seal coating for the Randolph Street Parking Lot. He is working to find a concrete contractor to finish the Grand Blvd gutter work.



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Chief Heerema updated the Council on the LOFS monthly statistics. There were 110 calls for the month of April. Of those 52 were in the Town. They are working on getting a few pieces of their equipment that are out for service back in service. He also updated the Council on the LOFS golf outing scheduled for Friday, July 28.

Marshall Ball gave an update on the Police Department statistics. Corporal Stroup has been on two technical calls with the Northwest Regional Swat Team, he is doing really well. Officer Hofer is in week 4 of 16 at the Academy, she also is doing really well. Sergeant Garpow and Rak represented the Department at the "Winfield" Day Event. The department held the second applicant testing for this year; three applicants passed both the written and physical agility tests. The next step will be to hold interviews with the applicants.

SPECIAL ACTIONS:

1. Presentation of Award by Town Marshal Ball.

Sergeant Garpow presented Officer Ryan Matthis with a Life Saving Award from the Town of Winfield for rising above and beyond the call of duty for saving the life of a child while on vacation with his family.

UNFINISHED/DEFERRED BUSINESS:

1. Work Study: Proposed Ordinance 349, Amending Chapter 155 Subdivision Control, Regarding the Regulation of Flag Lots

Dave Anderson made a motion to send both Proposed Ordinance 349, Amending Chapter 155 Subdivision Control, Regarding the Regulation of Flag Lots and Proposed Ordinance 351, Amending Chapter 156 Zoning, Regarding the Regulation of Hobby Farms back to the Plan Commission for further consideration and discussion. The motion was seconded by Jon Derwinski. All were in favor. Motion carried 5-0.

2. Work Study: Proposed Ordinance 351, Amending Chapter 156 Zoning, Regarding the Regulation of Hobby Farm.

(See Unfinished/Deferred Business Item #1)

OLD BUSINESS:

None.



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NEW BUSINESS:

1. ***Recommendation from Sewer Board to Pay, Pay Application #7, Gibson Street Lift Station, Integral Construction, \$228,994.00, Taft Middle School Infrastructure Funded.***

Rick Anderson explained this is for the Taft Middle School, Gibson Street Lift Station which is funded by the Crown Point School System. This has been reviewed and approved by the sewer engineer and it will be funded with the Taft Funds. It is coming to the Town Council for final approval. Dave Anderson made a motion to Pay Application #7, Gibson Street Lift Station, Integral Construction, \$228,994.00, Taft Middle School Infrastructure Funded. The motion was seconded by Michael Lambert. All were in favor. Motion carried 4-0.

2. ***Consideration to Pay, Pay Application #4, Milestone Contractors North, 121st Ave. Roadway Reconstruction Project \$117,249.19, Community Crossing Grant Project.***

Shaun Finney explained this a regular pay application for the 121st Ave project. Mainly for the underground storm sewer and a portion of the stone subgrade. He has reviewed it and recommends the payment. Dave Anderson made a motion to Pay Application #4, Milestone Contractors North, 121st Ave. Roadway Reconstruction Project \$117,249.19, Community Crossing Grant Project. The motion was seconded by Michael Lambert. All were in favor. Motion carried 4-0.

3. ***Consideration of Resolution 2023-3, Authorizing Tim Clayton as Council President to sign Indiana Department of Transportation Contracts.***

Rick Anderson explained that this is an upgrade needed because of the change of Council President at the beginning of the year. Because we have a Community Crossing Grant Award that will be coming in within the next few weeks. They have asked for an updated resolution to allow Tim Clayton to sign those contracts. Dave Anderson made a motion to Adopt ***Resolution 2023-3, Authorizing Tim Clayton as Council President to sign Indiana Department of Transportation Contracts.*** The motion was seconded by Michael Lambert. All were in favor. Motion carried 4-0.

4. ***Consideration to Finance through Crossroads Bank, Master Lease Agreement, Schedule 10, Coordinated through Indiana Bond Bank, Police Vehicle #14, 2023 Dodge Durango.***

Rick Anderson explained he will be putting \$5000.00 down and financing \$34,046.00 over a short three-year period. The Town has an existing master lease with Crossroads Bank through Indiana Bond Bank. He needs authorization to enter into the lease and to move forward with the financing. Dave Anderson made a motion to Finance through Crossroads Bank, Master Lease Agreement, Schedule 10, Coordinated through Indiana Bond Bank, Police Vehicle #14, 2023 Dodge Durango. The motion was seconded by Michael Lambert. All were in favor. Motion carried 4-0.

TREASURER'S REPORT

Rick Anderson has started to work on the 2024 Budget. He also presented the Treasurer's Report through the end of April. The claims contain a few unusual claims for timing purposes. There is a double DLZ payment, a bond payment due the end of June and also a set of landscape deposit



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refunds. The total claims for this period are in the amount of \$808,514.13. Dave Anderson made a motion to approve the claims in the amount of \$808,514.13. The motion was seconded by Jon Derwinski. All were in favor. The motion carried 4-0.

FUTURE MEETINGS:

- Plan Commission – Thursday, May 25, 2023, at 6:00 PM
- Board of Zoning Appeals – Thursday, June 8, 2023, at 5:30 PM
- Plan Commission – Thursday, June 8, 2023, at 6:00 PM
- Storm Water Board – Tuesday, June 13, 2023, at 6:30 PM
- Redevelopment Commission – Tuesday, June 13, 2023, at 6:45 PM
- Town Council – Tuesday, June 13, 2023, at 7:00 PM
- Plan Commission – Thursday, June 22, 2023, at 6:00 PM
- Sewer Board – Tuesday, June 27, 2023, at 6:30 PM
- Town Council – Tuesday, June 27, 2023, at 7:00 PM

ADJOURNMENT:

Dave Anderson made a motion to adjourn the meeting. Michael Lambert seconded the motion. All were in favor, the motion carried 4-0. The meeting was adjourned at 7:38 p.m.

 Tim Clayton
 Town Council President

 Richard C. Anderson Jr.
 Clerk-Treasurer

 Date of Approval

 Pamela Spengler
 Recording Secretary