



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, August 24, 2021

Call to order: A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, August 24, 2021. The meeting convened at 6:48 P.M. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call.

Members in attendance: Gerald Stiener, Lenny Witkowski, and Mark Wacnik

Additional in attendance: Rick Anderson, Clerk Treasurer; David Austgen, Attorney for Austgen Kuiper Jasaitis P.C.; Sanitary Sewer Engineer, Jeremy Lin; Town Administrator, Nick Bellar and Public Works Director Tony Clark.

MINUTES TO BE APPROVED:

Mark Wacnik made a motion to approve the Joint Sewer Board and Town Council Executive Sessions of May 25th, 2021, and the Sewer Board meetings of May 25th, 2021. Lenny Witkowski seconded the motion. The motion carried with all in favor 3-0.

CITIZENS REQUESTING PLACEMENT ON AGENDA:

N/A

STAFF REPORTS

Tony Clark, Public Works Director, stated that the plant has been running well. The Wydance lift station pump has been repaired and installed. One of the Deer Creek lift station pumps is currently in the shop being evaluated. They are also ordering new components for the pumps at Stonegate lift station.

UNFINISHED/DEFERRED BUSINESS

1. *Update on Wastewater Treatment Plant Expansion Project.*

Jeremy Lin, Sanitary Sewer Engineer, stated that the project is going well and estimated to be about 50% completed. Majority of the concrete work is done on all the structures, and they are now working on site piping, equipment deliveries, and electrical.

NEW BUSINESS

1. *Ratification of Pay Application #5, Thieneman Construction, WWTP Expansion, \$298,620.00 (June Billing)*

Gerry Stiener entertained a motion to ratify; Mark Wacnik made a motion to ratify of Pay Application #5, Thieneman Construction, WWTP Expansion in the amount of \$298,620.00. Lenny Witkowski seconded the motion. The motion carried with all in favor 3-0.

2. *Ratification of Pay Application #6, Thieneman Construction, WWTP Expansion, \$513,461.70 (July Billing)*

Gerry Stiener entertained a motion to ratify; Mark Wacnik made a motion to ratify of Pay Application #6, Thieneman Construction, WWTP Expansion in the amount of \$513,461.70. Lenny Witkowski seconded the motion. The motion carried with all in favor 3-0.

3. *Consideration of Pay Application #7, Thieneman Construction, WWTP Expansion, \$636,131.03 (August Billing)*



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Gerald Stiener entertained a motion to approve; Mark Wacnik made a motion to approve Pay Application #7, Thieneman Construction, WWTP Expansion in the amount of \$636,131.03. Lenny Witkowski seconded the motion. The motion carried with all in favor 3-0.

4. Consideration of Change Order #1, Thieneman Construction WWTP Expansion Electrical Upgrades \$1,934.80

Jeremy Lin recommended approval of change order #1 which will upgrade the electrical service from the original design of 800 amps to 1200 amps. This will feed future public works buildings that are on-site. Gerald Stiener entertained a motion; Mark Wacnik made a motion to approve the change order #1, Thieneman Construction, WWTP Expansion in the amount of \$1,934.80. Lenny Witkowski seconded the motion. The motion carried with all in favor 3-0.

5. Consideration of Change Order #2, Thieneman Construction WWTP Expansion Upgrade Door Hardware \$5,056.85.

Jeremy Lin recommended approval of change order #2 which will switch out the motor on the overhead door to comply with the division one/class one area of the fine screen building. Gerald Stiener entertained a motion; Mark Wacnik made a motion to approve the change order #2, Thieneman Construction, WWTP Expansion in the amount of \$5,056.85. Lenny Witkowski seconded the motion. The motion carried with all in favor 3-0.

6. Crown Point Christian Village Development Moratorium Review

Gerald Stiner stated back in 2020, because of the town's concerns with the private sewer at Crown Point Christian Village a moratorium on building was approved. Crown Point Christian Village now agreed to tie into the town's sewer system, so the moratorium is no longer needed. Gerald Stiener entertained a motion to release the moratorium and direct the legal council to prepare the documents for the release of the moratorium. Mark Wacnik made a motion to approve the release of the moratorium and direct the legal council to prepare the documents for the release of the moratorium. Lenny Witkowski seconded the motion. The motion carried with all in favor 3-0.

7. Consideration of Letter of Engagement for System Development Charge Review with Crowe

Rick Anderson explained with the expansion of the plant and moving forward with several new developments in town- financial consultants should look at the town's system development charge. Mark Wacnik made a motion to proceed with engagement for the review of the system development charge subject to staff & legal review and an authorizing the signature of Sewer Board president. Lenny Witkowski seconded the motion. The motion carried with all in favor 3-0.

TREASURER'S REPORT:

Rick Anderson presented the treasurer's report through the end of July. Gerald Stiener entertained a motion to ratify payment of June and July claims; Mark Wacnik made a motion to ratify payment of the June and July claims. Lenny Witkowski seconded the motion.

Rick Anderson the presented the current group of claims for August in the amount of \$832,052.49. Gerald Stiener entertained a motion to approve the claims; Mark Wacnik made a motion to approve the current group of claims for August in the amount of \$832,052.49. Lenny Witkowski seconded the motion. The motion carried with all in favor 3-0.



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ANNOUNCEMENT:

The next Sewer Board Meeting is Tuesday, September 28th, 2021, at 6:30

ADJOURNMENT:

Gerald Stiener entertained a motion to adjourn. Mark Wacnik made a motion to adjourn, and Lenny Witkowski seconded the motion. All were in favor, the motion carried 3-0. With no further business to discuss, the meeting adjourned at 6:59 P.M.

Gerald Stiener
Sewer Board President

Richard C. Anderson Jr.
Clerk-Treasurer

Date of Approval