



MINUTES
Winfield Town Council Meeting
Meeting date: Tuesday, January 12th, 2021

Call to Order: A meeting of the Winfield Town Council was held at the Winfield Government Center, 10645 Randolph Street, Winfield, Indiana on January 12th, 2021. The meeting convened at 7:02 PM. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call:

Members in attendance: Gerald Stiener, Dave Anderson, Tim Clayton, Jon Derwinski, and Zack Beaver

Members not in attendance:

Also in attendance: Rick Anderson, Clerk-Treasurer; Attorney David Austgen from Austgen Kuiper Jasaitis P.C.; Nick Bellar, Town Administrator/Planning and Zoning Administrator and Anthony Clark, Public Works Director

ORGANIZATIONAL MATTERS:

Appointment of President: Dave Anderson made a motion to appoint Gerald Stiener President for 2021, the motion was seconded by Tim Clayton. A voice vote found all in favor and carried 5-0.

Appointment of Vice President: Dave Anderson made a motion to appoint Tim Clayton Vice President, the motion was seconded by Jon Derwinski. A voice vote found all in favor, 5-0.

Selection of Newspaper for Public Notices: Rick Anderson suggested continuing with The Times, Dave Anderson made a motion to approve The Times as the town's selection of newspaper for public notices, Tim Clayton seconded the motion, all were in favor 5-0.

Council Representative Appointments:

- a. Lake County Solid Waste Board – Tim Clayton
- b. Zoning and Planning Commission – Dave Anderson, Tim Clayton and Gerald Stiener
- c. LOFS Fire – Dave Anderson
- d. Community Development Block Grant – Rick Anderson
- e. NIRPC – Jon Derwinski with Nick Bellar assisting
- f. Building Administration – Gerald Stiener
- g. Office – Gerald Stiener
- h. Street Department – Tim Clayton
- i. Parks and Events – Jon Derwinski
- j. Community Development – Zach Beaver

A motion to approve the appointments was made by Dave Anderson, the motion was seconded by Tim Clayton, a voice vote found all in favor 5-0.

PUBLIC COMMENTS (Agenda Items): None.

CITIZEN REQUESTING PLACEMENT ON AGENDA (Non-related to the Agenda): None.

UNFINISHED/DEFERRED BUSINESS: None.

NEW BUSINESS:

1. *Discussion of 2021 Capital Projects including Intersection Improvements at 109th Avenue and Grand Boulevard.*



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Gerald Stiener noted that with the help of the \$1 million Community Crossing Grant awarded by the State of Indiana recently, the town will be improving the intersection of 109th Avenue and Grand Boulevard, an improvement expected to cost approximately \$2 million. The town has been working for a number of years to address the poor site distance issues and safety of the intersection and has also received a grant from Little Calumet River Basin Commission for a portion of the cost of a replacement culvert under the intersection. The project includes cutting the hill and raising the elevation at the intersection to improve site distance, the new larger sized culvert for improved storm drainage, added turn lanes and more substantial shoulders will be installed. Dave Anderson also stated that State Senator Rick Niemeyer had championed this very important regional road safety project given the importance as a connection between Crown Point and Valparaiso, State Representative Lisa Beck was also thanked for her assistance. Mike Duffy noted that the project plans and specifications are ready and bid notices will be published shortly, bids for the project will be due on February 23rd.

2. Favorable Recommendation from Plan Commission, PC2020-11, Combining Lots 105 and 104 in Doubletree Lake Estates into a Single Lot.

Nick Bellar reported that this is a recommendation from the Plan Commission to allow owners to combine two lots in Doubletree Lake Estates, he noted that the Doubletree HOA has signed off on the matter. Gerald Stiener asked for a motion, a motion to approve the recommendation from the Plan Commission, PC2020-11 combining lots 105 and 104 in Doubletree Lake Estates was made by Tim Clayton, Zach Beaver seconded the motion. A voice vote found all in favor 5-0.

3. Favorable Recommendation from Plan Commission to Release Performance Bond for Deer Creek Phase 2 and Establish a Maintenance Bond in the Amount of \$49,143.19.

Rick Anderson stated that Mike Duffy with DLZ had reviewed Deer Creek Phase 2 and provided the memorandum stating that all infrastructure is installed and inspected and that the performance bond requirements are met so it can be released and that a Maintenance bond has been calculated at \$49,143.19. Mike Duffy confirmed that he was good with it. Gerald Stiener entertained a motion on the matter, Dave Anderson made the motion to approve release of the performance bond requirements for Deer Creek Phase 2 and to institute the Maintenance Bond requirements in the amount of \$49,143.19. Tim Clayton seconded the motion, the motion carried with all in favor 5-0.

4. Favorable Recommendation from Plan Commission to Release Performance Bond for Deer Creek Phase 3 and Establish a Maintenance Bond in the Amount of \$139,020.21.

Rick Anderson stated that Mike Duffy with DLZ had reviewed Deer Creek Phase 3 and provided the memorandum stating that all infrastructure is installed and inspected and that the performance bond requirements are met so it can be released and that a Maintenance bond has been calculated at \$139,020.21. Mike Duffy confirmed that he was good with it. Gerald Stiener entertained a motion on the matter, Tim Clayton made the motion to approve release of the performance bond requirements for Deer Creek Phase 3 and to establish the Maintenance Bond requirements in the amount of \$139,020.21. Dave Anderson seconded the motion, the motion carried with all in favor 5-0.



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5. Consideration of Ordinance 312-A, Salaries of Non-Elected Officials for 2021.

Rick Anderson presented Ordinance 312-A and noted that this changes the part-time Public Works Director position to full time. Dave Anderson made the motion to approve Ordinance 312-A on first reading, the motion was seconded by Tim Clayton. All members were in favor 5-0. A motion to suspend the rules on second reading was made by Tim Clayton with a second by Zach Beaver. All members were found in favor by voice vote 5-0. Rick Anderson conducted a roll call vote, Zach Beaver, yes, Jon Derwinski, yes, Dave Anderson, yes, Tim Clayton, yes; Gerald Stienen, yes. The motion passed 5-0. A motion to adopt Ordinance 312-A on second reading was made by Dave Anderson, the motion was seconded by Tim Clayton. The motion passed by voice vote 5-0.

6. Ratification of Approval of Soil Boring Services for Grand and 109th Avenue Intersection Improvement Project and Randolph Street Sidewalk Project.

Mike Duffy reported the need to complete soil borings for the two projects. Rick Anderson stated that he had provided information as to the federal funding requirements and urgency of getting the soil borings scheduled and that due to the lack of meetings in December due to holiday timing that this is ratification of approval of the work. Gerald Stienen asked if there is a cost, Rick Anderson responded that yes, the cost is \$12,204.00 for the Grand Boulevard and 109th Avenue intersection and \$13,449.00 for the sidewalk project. Gerald Stienen asked for a motion, Tim Clayton made a motion to ratify the action to have Advanced Engineering Services complete the soil borings for the two projects, Zach Beaver seconded the motion. Jon Derwinski asked Mike Duffy if soil boring results will be ready in time to include it in the bid specification, Mike responded he has made assumptions based on prior work and any changes or modifications that are found will be relayed to the interested bidding contractors. A voice vote found all members in favor with a vote of 5-0.

7. Consideration of Capital Improvement Plan for 2021-2022.

Rick Anderson stated that this plan is required to continue to receive CEDIT funds which is the local option county tax revenue from Lake County. Rick noted that some modifications were made on this revision including specifically listing installation of sidewalks and trails as well as allowing the purchase of vehicles for public works. It was noted that the town receives about \$84,000 per year from this funding source and it is currently being used for the town match for the federally funded sidewalk to Randolph Street Community Park project. Gerald Stienen entertained a motion, a motion to approve the Town of Winfield Capital Improvement Plan for 2021-2022 was made by Dave Anderson, the motion was seconded by Jon Derwinski. A voice vote found all in favor; the motion passed 5-0.

8. Discussion of Replacement Police Vehicle.

A town police vehicle was totaled in December and that there is a need to replace that vehicle, a proposal from Bosak Ford for a new vehicle and the insurance documentation of the loss were included in the members packets. Dave Anderson requested that an update to the Town Council be made by Marshal Dan Ball. Given that Marshal Ball was not in attendance, Dave Anderson made a motion to hold off on taking action and deferring to the next Town Council meeting, Zach Beaver seconded the motion. A voice vote found all members in favor, 5-0.



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9. Discussion of New Community Crossings Grant Application.

Rick Anderson stated that a new round of Community Crossing Grant Applications window had opened, he added that the town should consider applying for re-paving of Grand Avenue north of the 109th intersection as well as for Gibson Street in the southern section of Town. It was noted that the town match for this grant would have to come from the General Obligation Bond proceeds and would be around \$200,000. The Council agreed that repaving Grand Boulevard and Gibson Street would be a good project to undertake and asked Rick Anderson to complete the Community Crossings application prior to the due date of January 29, 2021.

10. Discussion of Garbage/Recycling Contract Renewal.

Rick Anderson reported that the current contract with Republic Services expires on March 31, 2021 and that there is the option to renew for another year. It was noted that the base rate is set to increase and that the recycling charge should be reduced. A final renewal cost is not yet available. Attorney Austgen suggested that Gerald Stiener, Rick Anderson and Nick Bellar meet with Republic to that they know the Council is involved. Gerald stated that he would check in with Rick Anderson and call Jim Metros at Republic Services the following afternoon. An update will be provided at the next Town Council meeting.

ANNOUNCEMENTS: Gerald Stiener noted the upcoming meetings.

ADJOURNMENT:

Gerald Stiener entertained a motion to adjourn the meeting. Jon Derwinski made a motion to adjourn and it was seconded by Tim Clayton. All were in favor, the motion carried 5-0. The meeting adjourned at 7:28 p.m.

Gerald Stiener
Town Council President

Richard C. Anderson, Jr.
Clerk-Treasurer

Date of Approval _____