



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, June 28, 2022

Call to order: A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, June 28, 2022. The meeting convened at 6:55 P.M. The Pledge of Allegiance was recited.

Nick Bellar conducted roll call.

Members in attendance: Gerald Stiener, President; Mark Wacnik, Lenny Witkowski

Additional in attendance: Rick Anderson, Clerk-Treasurer; Nick Bellar, Town Administrator/Planning and Zoning Administrator; David Austgen, Attorney for Austgen Kuiper Jasaitis P.C. and Jeremy Lin, Sanitary Sewer Board Engineer

Not in attendance: Bill England, Utility Services

MINUTES TO BE APPROVED:

Lenny Witkowski made a motion to approve the Joint Sewer Board and Town Council Executive Session minutes of May 24, 2022, and the regular Sewer Board meeting minutes of May 24, 2022. Mark Wacnik seconded the motion. The motion carried with all in favor 3-0.

CITIZENS REQUESTING PLACEMENT ON AGENDA: None

STAFF REPORTS

Tony Clark reported that everything is running ok at the plant. There have been no hiccups, and everything seems to be going fairly well.

UNFINISHED/DEFERRED BUSINESS

1. Update on Wastewater Treatment Plant Expansion

Jeremy Lin said they have the last piece of equipment starting up tomorrow, which is the drain pump station. The reason it's last, is because they had to do the demolition of the old tanks and equipment that were in the way. This is the last piece of the puzzle, and the treatment plant has been working well, working through some quirks. Ultimately, they will have all the programming done and all the alarms that will be tied into the alarm system, for calling out on alarms. Everything is coming together. The water treatment plant project will be finalized in July.

2. Consideration of Request for Extension of Time for Wastewater Treatment Expansion Construction with Thieneman Construction.

Jeremy Lin asked if this request could be deferred. Lenny Witkowski made a motion to defer the request for extension of time for Wastewater Treatment Expansion Construction with Thieneman Construction. Mark Wacnik seconded the motion. All were in favor. The motion carried 3-0.

3. Report on Bids for Gibson Street Lift Station

Jeremy Lin has reviewed the three bids they received for the Gibson Street Lift Station project. Bids ranged from \$2.2 million and up. They have reviewed the contractor's experience and said the decision needs to fit in with the Town's budget, which depends on some other actions and bids to be opened tonight. Jeremy suggested the Town defer this for tonight. Bids remain open for 60 days in the bidding documents. If that's the preference of the Town, they can then address it after they have all the other pieces. Gerald Stiener entertained a motion to defer. Lenny Witkowski made a motion to defer action on the bids for Gibson Street Lift Station to a special meeting to be determined later. Mark Wacnik seconded the motion. All were in favor. Motion carried 3-0



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NEW BUSINESS:

1. Consideration of Pay Application #17, Thieneman Construction, WWTP Expansion \$153,984.00

Jeremy Lin said they reviewed pay application #17 and recommend approval of the amount. They will have one final pay application next month which will be the final close out. Gerald Stienen asked if the last payment would include the holdback amount. Jeremy said is includes over \$300,000 in retainage and some items to work out as part of a final close out. Lenny Witkowski made a motion to approve Pay Application #17, Thieneman Construction, for the Wastewater Treatment Plant Expansion in the amount of \$153,984.00. Mark Wacnik seconded the motion. All were in favor. Motion carried 3-0

2. Consideration of Extension of Utility Services Contract Through the End of 2022.

Attorney Austgen asked if the Town is out of contract, and if there is still a need to continue the services. Gerald Stienen said we just need to continue the existing contract as is, through the end of the year, subject to approval of the vendor. Jeremy Lin stated that since the new Treatment Plant is now online, it will give the utility services time and experience, in case they need to amend their contract for next year. Lenny Witkowski made a motion to extend the Utility Services Contract through the end of 2022. Motion was seconded by Mark Wacnik. All in favor. Motion carried 3-0.

3. Proposal for Sludge Hauling for New Treatment Plant Process with Republic Services.

Tony Clark explained the Town needed a special-sized dumpster made, but Republic has found one that we can use for right now. They are also putting in a guide-rail system, so they don't hit anything inside the building as they are backing in. One price on the proposal, shows the guide-rail installation and one-time delivery fee, totaling \$1,934.69, and the other price shows the estimated monthly fees of \$788.50. Tony recommends we go with this system. Lenny Witkowski made a motion to approve the Sludge Hauling Services for New Treatment Plant Process with Republic Services. Motion was seconded by Mark Wacnik. All were in favor. Motion carried 3-0.

TREASURER'S REPORT:

Rick Anderson presented the treasurer's report through the end of May, as well as the register of claims. This time the claims were a little high because our bi-annual Sewer Bond payments were due. Total amount of claims were \$608,920.37. Lenny Witkowski made a motion to pay the claims in the amount of \$608,920.37. Mark Wacnik seconded the motion. All were in favor. Motion carried 3-0.

ADJOURNMENT:

Gerry Stienen concluded the meeting. Lenny Witkowski made a motion to adjourn, and Mark Wacnik seconded the motion. All were in favor. The motion carried 3-0. With no further business to discuss, the meeting adjourned at 7:04 P.M.

Gerald Stienen
Sewer Board President

Richard C. Anderson Jr.
Clerk-Treasurer

Date of Approval

Monika Valente
Recording Secretary