



**MINUTES**  
**Winfield Town Council Meeting**  
**Meeting date: Tuesday, June 27, 2023**

Call to Order: A meeting of the Winfield Town Council was held at the Winfield Government Center, 10645 Randolph Street, Winfield, Indiana on Tuesday, June 27, 2023. The meeting convened at 7:18pm. The Pledge of Allegiance was recited.

Nick Bellar conducted roll call:

**Members in attendance:** Tim Clayton, Dave Anderson, Zack Beaver, and Michael Lambert

**Members not in attendance:** Jon Derwinski, Rick Anderson, Clerk-Treasurer and Tony Clark, Public Works Director

**Also in attendance:** Nick Bellar, Town Administrator/Planning and Zoning Administrator; David Austgen, Town Attorney, Michael Duffy & Shaun Finney, Engineers, DLZ; Jeremy Lin, Engineer, and Pamela Spengler Recording Secretary.

**PUBLIC COMMENTS (Agenda Items):** None.

**CITIZENS/INDIVIDUALS REQUESTING PLACEMENT ON AGENDA (Non-related to the Agenda):** None.

**SPECIAL ACTIONS:**

Town Marshal Ball Awarded and Outstanding Achievement Award to Chaplain Pastor Danny Cox for his outstanding dedication, loyalty, commitment and service to the Town of Winfield, the Police Department, Fire Department and the Winfield Community and Township.

**MINUTES TO BE APPROVED:**

Dave Anderson made a motion to approve the minutes from the Joint Town Council and Sewer Board Executive Session of May 23, 2023, Town Council Executive Session of June 13, 2023, Town Council Meeting of April 25, 2023, Town Council Meeting of May 23, 2023, and Town Council Meeting of June 13, 2023. The motion was seconded by Zack Beaver. The motion carried with all in favor 4-0.

**STAFF REPORTS SUBMITTED IN WRITING AND VERBAL**

Nick Bellar explained that the 2023 Comprehensive Master Plan had been completed and adopted. It has been posted on the website. Developers are already requesting the plan. The Plan Commission has approved the secondary plat for Wyndance Springs. In Tony Clark's absence he reported that the new backhoe had been delivered.



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Jeremy Lin reported that the Gibson Street lift station contractor is finishing up the last segment of the gravity sewer and lift station components. This will serve Crown Point Middle School and the southern and southwest area of Town and will connect to the 117th Avenue station. There is about a month left of to reach substantial completion of the project. The Sewer Board actions completed tonight are going to help finish the project. Jeremy also discussed the wastewater treatment plant expansion project. They are finishing up the design of the expansion to the wastewater treatment plant. The treatment plant already has a permit to expand the treatment plant capacity from its existing capacity of 0.8 MGD and they will be doubling the capacity to 1.6 MGD. This will allow the town to have additional sewer capacity, to allow for future growth of the Town. They currently have the permit, discharge permit and are currently working on the budget and the final bid package.

Town Marshal Dan Ball presented the Department's statistics. He also updated the Council on Officer training and expanding Officers hours and the hiring of a new Officer.

LOFS Chief Heerema presented the Department's call numbers; there were 114 calls for the month of May. The calls have been routine except for one. Year to date total calls have been 665. He also noted that there have been two dumpster fires within the Town. Marshal Ball is also aware of these. He also discussed the current training throughout the department. He also updated the Council on the LOFS golf outing scheduled for Friday, July 28 which is sold out.

**OLD BUSINESS:**

***1. Review of Bids, Decatur Street Road Developments, Community Crossings Grant.***

Mike Duffy reported that they have received two bids. Rieth Riley submitted the lowest bid with both Base Bid 1 and Base Bid 2 bids being the lowest. They have submitted all the necessary documents. Mike Duffy recommended that the Town Council enter a notice of award with them. Michael Lambert made a motion to accept the bids from Rieth Riley for the Decatur Street Road Developments. The motion was seconded by Zack Beaver. All were in favor. Motion carried 4-0.

**NEW BUSINESS:**

***1. Consideration to Pay, Pay Application #5, Milestone Contractors North, 121<sup>st</sup> Ave. Roadway Reconstruction Project \$883,601.37, 121<sup>st</sup> Ave Road Project.***

Shaun Finney explained this bid contains most of our stone subbase and all of the asphalt along with additional stone for drainage. He has reviewed all the quantities and is in agreement with the totals. He recommends paying pay application #5. Dave Anderson made a motion to Pay, Pay Application #5, Milestone Contractors North, 121<sup>st</sup> Ave. Roadway Reconstruction Project



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\$883,601.37, 121<sup>st</sup> Ave Road Project. The motion was seconded by Michael Lambert. All were in favor. Motion carried 4-0.

**2. Consideration to Pay, Pay Application #1, National Industrial Maintenance, Crack and Seal Roads Project \$35,331.00.**

Michael Duffy explained the competition had been put on hold in the fall due to the weather. It has not been completed and reviewed. This project is complete, and this payment will close it out. Dave Anderson made a motion to Pay, Pay Application #1, National Industrial Maintenance, Crack and Seal Roads Project \$35,331.00. The motion was seconded by Zack Beaver. All were in favor. Motion carried 4-0.

**3. Consideration to Pay, Pay Application #3, Egolf Coates Excavation, Randolph Street Sewer Improvements \$38,289.00, Recommendation from Sewer Board.**

This is a recommendation from the Sewer Board. Jeremy Lin explained that this was the 10% retainage on the overall project. They were holding the 10% retainage pending the final restoration of the area. The project is now 100% complete and the retainage can be released. Zack Beaver made a motion to Pay, Pay Application #3, Egolf Coates Excavation, Randolph Street Sewer Improvements \$38,289.00, Recommendation from Sewer Board. The motion was seconded by Michael Lambert. All were in favor. Motion carried 4-0.

**4. Consideration to Pay, Pay Application #8, Gibson St. Lift Station, Integral Construction, \$441,968.00, Recommendation from Sewer Board.**

Jeremy Lin explained this is a regular monthly pay application that he has reviewed and can recommend approval of. The contractor is nearing the end of the project, there is still approximately \$800,000.00 yet to be billed. This pay request covers most of the electrical controls for the lift station, and they are ready to be installed. Zack Beaver asked for clarification of the change orders. Dave Anderson made a motion to Pay, Pay Application #8, Gibson St. Lift Station, Integral Construction, \$441,968.00, Recommendation from Sewer Board. The motion was seconded by Michael Lambert. All were in favor. Motion carried 4-0.

**TREASURER'S REPORT**

Nick Bellar presented the set of claims for the month of June in the amount of \$1,568,662.77. There were some unusual items on this set of claims, there are biannual bond payments in the amount of \$624,309.97 along with the Integral Construction Pay Application, National Industrial Maintenance Pay Application and biannual lease payments for various vehicles and equipment across town in the amount of \$28,839.23.

Dave Anderson made a motion to approve the claims as presented. The motion was seconded by Zack Beaver. All were in favor. The motion carried 4-0.



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Michael Duffy asked if the Council would consider a motion allowing Tim Clayton, Council President to sign the contract with Reith Riley due to there being a Community Crossings deadline that the contract needs to be signed by. Dave Anderson made a motion Allowing the Town Council President, Tim Clayton to sign the Reith Riley Contract. The motion was seconded by Zack Beaver. All were in favor. The motion carried 4-0.

**FUTURE MEETINGS:**

- Storm Water Board – Tuesday, July 11, 2023, at 6:30 PM
- Redevelopment Commission – Tuesday, July 11, 2023, at 6:45 PM
- Town Council – Tuesday, July 11, 2023, at 7:00 PM
- Board of Zoning Appeals – Thursday, July 13, 2023, at 5:30 PM
- Plan Commission – Thursday, July 13, 2023, at 6:00 PM
- Sewer Board – Tuesday, July 25, 2023, at 6:30 PM
- Town Council – Tuesday, July 25, 2023, at 7:00 PM
- Plan Commission – Thursday, July 13, 2023, at 6:00 PM

**ADJOURNMENT:**

Dave Anderson made a motion to adjourn the meeting. Zack Beaver seconded the motion. All were in favor, the motion carried 4-0. The meeting was adjourned at 7:42 p.m.

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Tim Clayton  
Town Council President

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Richard C. Anderson Jr.  
Clerk-Treasurer

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Date of Approval

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Pamela Spengler  
Recording Secretary