



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, April 28<sup>th</sup>, 2020**

**Call to order:** A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, April 28th, 2020. The meeting convened at 6:00 P.M. The Pledge of Allegiance was recited.

Due to the COVID-19 Pandemic, Governor Holcomb issued Executive Order 20-04 and Executive Order 20-09 which allows municipal government council and board meetings to take place with no elected or appointed official physically present and all may attend by phone or video.

Rick Anderson conducted roll call.

**Members in attendance:** Gerald Stiener, and Anthony Clark

**Members in attendance via Zoom:** Mark Wacnik

**Members not in attendance:**

**Additional in attendance:** Clerk-Treasurer Rick Anderson, David Austgen, Attorney for Austgen Kuiper Jasaitis P.C., Sanitary Sewer Engineer Jeremy Lin (via Zoom), Town Administrator Nick Bellar (via Zoom). Recording Secretary Kim Wachowski (via Zoom)

**APPROVAL OF MINUTES:**

Gerald Stiener entertained a motion to approve the Sewer Board Meeting of February 25th, 2020. Tony Clark made a motion to approve the minutes; Mark Wacnik seconded the motion. A voice vote found all members were in favor, the motion passed 3-0.

**CITIZENS REQUESTING PLACEMENT ON AGENDA:**

None.

**STAFF REPORTS**

Bob Gertzen submitted his report in writing.

**UNFINISHED/DEFERRED BUSINESS**

**1. *Update on Doubletree West Manhole Lifting Project.***

Jeremy Lin reported that LGS has completed most of the repairs. The project went smoothly. There are three manholes that were to be resurfaced but they are under resident's driveways. They have decided at this time to not resurface them. It would cause too much disturbance to the residents and be difficult repair work at this time. If for some reason they believe it might be causing an issue they can always revisit them. Jeremy stated the one manhole they had a video of water pouring into is now completely dry. He believes the impact of these repairs will significantly contribute to cutting down on inflow and infiltration. Many pipe breaks were also patched up so they should be seeing reduced flow from Doubletree West. There is still some restoration and some sidewalk/driveway repairs that LGS will have to perform. He will review them as they are completed. Tony Clark stated they have one more repair on Putnam left that they had to hold off on to wait for NIPSCO to move a gas line first. They should be back to work on that by the end of the week and then they will start on the concrete work. Attorney Austgen asked Jeremy if he was able to quantify yet the successful benefits of this project from flow reports or other sources. Jeremy stated he will have to review the lift station records from the operator and analyze that data and review run times; they should start to see reduced run times. Nick Bellar asked if LGS is giving them a credit for the manholes they are not resurfacing. Jeremy said that is correct they will and there will be a full accounting of other plus and minus costs to the project for changes that were needed along the way. Tony said they did have to replace one manhole cone section that had an auger go through it that he approved; it was around \$300. Gerald Stiener asked if there were other areas in town they are going to target. He knows there were many areas of town that reported higher flows and it can't just be Doubletree West



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causing all the I & I. Jeremy said Doubletree West had some inherent issues with the pipe breaks that could be unique to that area but there are other areas he needs to review. He will focus on more sewer repairs in the future as this project ends. Mark Wacnik asked if the manholes not being resurfaced have been scoped to see if they will cause a problem. Jeremy said they do not know at this time but the major inflow was found at the pipe breaks and manholes that were videoed that were visibly leaking. It's his estimate that those manholes under the driveways are not causing much of an issue. To access them they would have to remove large sections of the driveways as they are possibly right in the middle of the driveway.

**2. Discussion of Wastewater Treatment Plant Expansion Project.**

Jeremy Lin stated they have finished their process engineering that was submitted to IDEM for the permit. He received a review letter back that he has responded to. He is hoping to get the construction permit application resolved by next week he did speak with the reviewer via email. They are backed up with other applications but he has submitted all of his responses that did not contain any major design changes. He is now in the structural design phase. The soil borings were completed last week. They are also doing the electrical design; the full design will be wrapped up by the end of May to have it ready to bid. There are a few things they need to add that he has discussed with Tony Clark and Nick Bellar. The WWTP and Street Department site have a water well that is right in the middle of the plant expansion. They will be removing that well and running a water line from the subdivision through Indiana American Water that will service the current facilities there along with any in the future. Rick Anderson spoke on the financial end of the project. He recommended engaging an underwriter for the bond financing given the current situation and uncertainty with market. Attorney Austgen agreed and recommend Mesierow Financial. Tony Clark made the motion to retain Mesierow Financial for the Sewer Project. Mark Wacnik seconded the motion, the motion carried with all in favor 3-0.

**TREASURER'S REPORT:**

Rick Anderson presented the Treasurer's Report through March, 31st, 2020 and presented the claims for approval in a total amount of \$126,526.96. Tony Clark made a motion to pay the claims in the amount of \$126,526.96. After no further discussion Mark Wacnik seconded the motion; all were found in favor the motion carried 3-0.

Attorney Austgen stated he is currently working on the MOU for Crown Point Christian Village. Gerald Stiener said he would like to get back on track with communication with them soon but understands they might be busy at this time due to the pandemic.

Tony Clark stated he would like the Board to consider the purchase of a Skidsteer loader for the sewer plant to help clean out the sludge dumping area. Their current equipment does not get the job done and has been breaking down. Gerald Stiener directed Tony to get some prices.

**ANNOUNCEMENTS:**

Tuesday, May 26th, 2019 @ 6:00pm is the date for the next Sewer Board meeting.

**ADJOURNMENT:**

Gerald Stiener entertained a motion to adjourn. Tony Clark motioned for adjournment and Mark Wacnik seconded the motion. All were in favor, the motion carried 3-0. With no further business to discuss, the meeting adjourned at 6:12 P.M.



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Gerald Stiner  
Sewer Board President

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Richard C. Anderson Jr.  
Clerk-Treasurer

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Date of Approval

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Kim Wachowski  
Recording Secretary