



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, July 28th, 2020

Call to order: A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, July 28th, 2020. The meeting convened at 6:24 P.M. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call.

Members in attendance: Gerald Stiener, Anthony Clark, and Mark Wacnik

Members not in attendance:

Additional in attendance: Clerk-Treasurer Rick Anderson, David Austgen, Attorney for Austgen Kuiper Jasaitis P.C., Sanitary Sewer Engineer, Jeremy Lin, Town Administrator; Nick Bellar; Recording Secretary Kim Wachowski

APPROVAL OF MINUTES:

Gerald Stiener entertained a motion to approve the Joint Sewer Board and Town Council Executive Session of June 23, 2020 and regular Sewer Board meeting of June 23, 2020. Mark Wacnik made a motion to approve the minutes; Tony Clark seconded the motion. A voice vote found all members were in favor, the motion passed 3-0.

CITIZENS REQUESTING PLACEMENT ON AGENDA:

None.

STAFF REPORTS

Bob Gertzen submitted his report in writing. Bill England gave a brief update stating the plant has been running well. There have been no major issues, everything is running properly. Mark Wacnik asked about a note in Bob's report that said oil and grease were causing a problem with foaming and if that was to do with lift station cleaning. Bill said it does seem to happen shortly after cleanings but they discovered if they do aggressive drying and wasting they are able to take care of it.

UNFINISHED/DEFERRED BUSINESS

1. Discussion of Wastewater Treatment Plant Expansion Project.

Jeremy Lin stated the project is out to bid now. Bids will be due for the August 25th meeting. They have had many interested parties so far that showed up for the pre-bid meeting and he has been answering question from the various contractors reviewing the bid package.

NEW BUSINESS

1. Change Order #1, Doubletree West Manhole Project, LGS, \$2,088.00 Add.

Jeremy stated there are three change orders up for consideration. This first change order is for having the spoils of the project hauled away to the dump instead of bringing it to the town site. Mark Wacnik made the motion to approve Change Order #1 to LGS in the amount of \$2,088.00 for the Doubletree West Manhole Project. Tony Clark seconded the motion, the motion carried with all in favor 3-0.

2. Change Order #2, Doubletree West Manhole Project, LGS, \$641.00 Add.

Jeremy explained a manhole cone section was damaged and had to be replaced. He and Tony decided that would be the best action to take. Mark Wacnik made the motion to approve Change Order #2 to LGS in the amount of \$641.00 for the Doubletree West Manhole Project. Tony Clark seconded the motion, the motion carried with all in favor 3-0.



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, July 28th, 2020

3. Change Order #3, Doubletree West Manhole Project, LGS, \$9,420.00 Deduct.

Jeremy stated this is a credit for the three manholes they decided to not resurface. These manholes were located under residential driveways. They felt they could defer those at this point. Mark Wacnik made the motion to approve Change Order #3 from LGS for the Doubletree West manhole project. Tony Clark seconded the motion, the motion carried with all in favor 3-0.

4. Consideration of Pay Application #1, Doubletree West Manhole Project, LGS, \$144,856.00.

Jeremy stated the project turned out really well. He and Tony performed a final walk through of the project to go over punch list items. Everything was wrapped up; they did have to remind some of the residents to water the restored areas of grass on their properties. Jeremy said with all the pipe breaks that were fixed they should see a decrease in infiltration and believes the project was successful in accomplishing that. Gerald Stiener asked if they have been able to review the data from the lift stations yet to see if it's gone down. Jeremy said he and Bill will be reviewing the lift station records.

TREASURER'S REPORT:

Rick Anderson presented the Treasurer's Report through June 30th, 2020 and presented the claims for approval in a total amount of \$377,158.06. Tony Clark asked if this included the LGS payment. Rick said it does not, he did not get the pay application in time for this set of claims so it will be on next months. Tony Clark made a motion to pay the claims in the amount of \$377,158.06. After no further discussion Mark Wacnik seconded the motion; all were found in favor the motion carried 3-0.

ANNOUNCEMENTS:

Tuesday, August 25th, 2019 @ 6:00pm is the date for the next Sewer Board meeting.

ADJOURNMENT:

Gerald Stiener entertained a motion to adjourn. Tony Clark motioned for adjournment and Mark Wacnik seconded the motion. All were in favor, the motion carried 3-0. With no further business to discuss, the meeting adjourned at 6:42 P.M.

Gerald Stiener
Sewer Board President

Richard C. Anderson Jr.
Clerk-Treasurer

Date of Approval

Kim Wachowski
Recording Secretary