



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, April 25, 2023, at 6:30 PM**

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**Call to order:** A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, April 25, 2023. The meeting convened at 6:41 PM. The Pledge of Allegiance was recited.

Nick Bellar conducted roll call.

**Members in attendance:** Tim Clayton, President; Mark Wacnik; and Rodney Nagel

**Additional in attendance:** Nick Bellar, Town Administrator/Planning and Zoning Administrator; David Austgen, Attorney for Austgen Kuiper Jasaitis P.C; Jeremy Lin, Sanitary Sewer Board Engineer; Tony Clark, Director of Public Works; and Bill England, Utility Services.

**Not in attendance:** Rick Anderson, Clerk-Treasurer.

**MINUTES TO BE APPROVED:**

Mark Wacnik made a motion to approve the minutes of the Joint Town Council and Sewer Board Executive Session of March 28, 2023, and the minutes of the regular Sewer Board Meeting of March 28, 2023. Rodney Nagel seconded the motion. The motion carried with all in favor 3-0.

**CITIZENS REQUESTING PLACEMENT ON AGENDA:** None

**STAFF REPORTS**

Bill England reported the plant is running well. There was an issue with a connection on the UV system which was under warranty. It was repaired and everything is operational.

**UNFINISHED/DEFERRED BUSINESS**

***1. Update on Gibson Street Lift Station Project.***

Jeremy Lin reported that the Gibson Street Lift Station Project is still on schedule for final completion in mid-July. The wet well and valve vault are installed. The contractor is working on the lift station building. They are also finishing the gravity sewer installation on 117th. They are running into some groundwater challenges. Jeremy will discuss that with staff and bring back needed recommendations.

**NEW BUSINESS:**

***1. Approval and Recommendation to Town Council for Payment, Pay Application #6, Gibson St. Lift Station, Integral Construction, \$398,523.00.***

Jeremy Lin has reviewed this pay request and recommends payment of Pay Application #6 in the amount of \$398,523.00. The remainder on the contract is roughly still \$1,200,000.00. Mark Wacnik made a motion to Approve and Recommend to the Town Council for Payment, Pay Application #6, Gibson St. Lift Station, Integral Construction, \$398,523.00. The motion was seconded by Rodney Nagel. All were in favor. Motion carried 3-0.



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**2. Consideration of Recommendation to Town Council, Letter of Engagement with Barnes & Thornburg, Bond Counsel, Winfield Building Corporation Series 2023 First Mortgage Bonds.**

Attorney Austgen reported that he has been working at staff level with the Town’s consultants on the preparation of financing for when these capital projects are ready. This is the engagement with Barnes and Thornburg that is necessary for that firm to be involved pursuant to ethical and regulatory requirements. He and Rick Anderson have talked to Phil Faccenda; this is standard and fair. This is the same company used for the previous expansion. There is not an ability at this point; because the project is not clearly identified to liquidate, to have an actual rate at this time. We expect to have a rate soon when the estimated cost scope of the project is completed. At that time, the contract will then be able to be updated. Mark Wacnik made a motion for Recommendation to the Town Council, Letter of Engagement with Barnes & Thornburg, Bond Counsel, Winfield Building Corporation Series 2023 First Mortgage Bonds. The motion was seconded by Rodney Nagel. All were in favor. Motion carried 3-0.

**TREASURER’S REPORT:**

Nick Bellar presented the Treasurer’s report; as Rick Anderson was not in attendance. The Treasurer’s Report was dated through the end of March. The total amount of routine claims for this month totaled \$270,949.76. Mark Wacnik made a motion to Approve the Claims in the amount of \$270,949.76. Rodney Nagel seconded the motion. All were in favor. The motion carried 3-0.

**ADJOURNMENT:**

Mark Wacnik made a motion to adjourn the meeting at 6:49pm and Rodney Nagel seconded the motion. All were in favor, the motion carried 3-0.

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 Tim Clayton  
 Sewer Board President

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 Richard C. Anderson Jr.  
 Clerk-Treasurer

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 Date of Approval

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 Pamela Spengler  
 Recording Secretary