



**MINUTES**  
**Winfield Town Council Meeting**  
**Meeting date: Tuesday, March 28, 2023**

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Call to Order: A meeting of the Winfield Town Council was held at the Winfield Government Center, 10645 Randolph Street, Winfield, Indiana on Tuesday, March 28, 2023. The meeting convened at 7:08pm. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call:

**Members in attendance:** Tim Clayton, Dave Anderson, Jon Derwinski, Zack Beaver, and Michael Lambert

**Members not in attendance:**

**Also in attendance:** Nick Bellar, Town Administrator/Planning and Zoning Administrator; Rick Anderson, Clerk-Treasurer; Michael Duffy & Shaun Finney, Engineers, DLZ; Tony Clark, Public Works Director, Dan Ball, Town Marshal, and Pamela Spengler Recording Secretary.

**PUBLIC COMMENTS (Agenda Items):** None.

**CITIZENS/INDIVIDUALS REQUESTING PLACEMENT ON AGENDA (Non-related to the Agenda):** None.

**SPECIAL PRESENTATION:**

Swearing-in of Officer Paul Shane by Clerk-Treasurer Rick Anderson.

**MINUTES TO BE APPROVED:**

Dave Anderson made a motion to approve the minutes from the Joint Town Council and Plan Commission Meeting of January 26, 2023; Joint Town Council and Plan Commission Meeting of February 23, 2023; Joint Town Council and Sewer Board Executive Session of February 28, 2023; Town Council Meeting of February 28, 2023; Town Council Executive Session of March 14, 2023, and Town Council Meeting of March 14, 2023. The motion was seconded by Zack Beaver. The motion carried with all in favor 5-0.

**STAFF REPORTS SUBMITTED IN WRITING AND VERBAL**

Nick Bellar presented the building department data. We are starting the year off strong in February with 15 permits pulled. The Plan Commission approved the primary plat approval for the Winfield Commons subdivide. The secondary plat will be done in a month or so, then the commercial development plan applications will start coming through. The Comprehensive Master Plan update is underway, and the second of two community workshops is scheduled for April 19th at 6:00 PM. Anyone interested in the Comp Plan for the Town of Winfield is encouraged to attend. Also, the Comprehensive Master Plan electronic survey is available to fill out.



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Tony Clark reported that the new street sweeper will be arriving April 4<sup>th</sup>. They will receive operational and maintenance training on the new street sweeper. Tony also presented information on a new mower to upgrade and replace the very old existing mower. Tony received a quote from Castongia for \$11,711.00 with \$2,200.00 trade-in on the old mower. With the new mower, Tony would like to bring all the mowing in-house. Tony presented two quotes to replace the backhoe. The first from McCann for a Case 580SV loader backhoe 4-wheel drive, which includes the three-year. Maintenance program in the amount of \$108,750.00 Net of Trade-in. The second bid from West Side Tractor for a 2023 John Deere 310P Backhoe Loader for \$124,632.95 Net of Trade-in. Dave Anderson made a motion to approve the bid from Castongia in the amount of \$11,711.00 for the purchase of the John Deere Z Track Mower. The motion was seconded by Michael Lambert. All were in favor. The motion carried 5-0.

Dave Anderson made a motion to approve the bid from McCann for the Case 580SV loader backhoe 4-wheel drive, which includes the three-year. Maintenance program in the amount of \$108,750.00 and to Finance the Equipment Through the Town's Existing Master Lease with Crossroads Bank. The motion was seconded by Michael Lambert. All were in favor. The motion carried 5-0.

Marshal Ball presented the statistics for his department. He also explained the upcoming training for Officers.

Chief Heerema presented his statistics for his department. LOFS had 120 total calls; 34 in the Township; 23 in the fire district; 50 in the Town and 13 mutual aid calls, to date this month. He also updated the Council on the upcoming training for his department.

**UNFINISHED/DEFERRED BUSINESS:**

**OLD BUSINESS:**

***1. Consideration of Contracted Joint Interlocal and Mutual Aid Agreement for the Northwest Regional SWAT Team.***

Our department is looking at entering into this agreement to be part of the Northwest Regional SWAT and the contract was previously under review by the insurance brokers which have provided their comments. The agreement needs to be approved so that we can officially formalize being part of the Northwest Regional SWAT Team. Dave Anderson made a motion to enter into the Contract with the Joint Interlocal and Mutual Aid Agreement for the Northwest Regional



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SWAT Team after a final legal review. The motion was seconded by Zack Beaver. All were in favor. The motion carried 5-0

**2. Consideration of Lawn Care Agreement Proposals.**

Dave Anderson made a motion to defer the Consideration of Lawn Care Agreement Proposals. The motion was seconded by Michael Lambert. All were in favor. Motion carried 5-0.

**NEW BUSINESS:**

**1. Ratification of K-9 Reimbursement Agreement.**

Zack Beaver explained one of our officers is going to have a kennel installed on this property to help house our canine and provide room for exercise and training. This agreement provides a reimbursement schedule; in the event that the officer leaves within three years. Dave Anderson made a motion to enter into the Town of Winfield K-9 Reimbursement Agreement. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

**2. Consideration of Third Addendum to Aylesworth Development Agreement.**

This is a clean-up addendum. There has been a permit restriction due to the Lift Station and Force Main being constructed and not operational at the Aylesworth Subdivision. It is now up and operational. The permit restriction is no longer necessary. There was a discussion about the timing and completion of the subdivision amenities. Nick Bellar also wanted to note that this does include a Plat Amendment, regarding ownership, of Outlot N. On the plat, it states that the town owns Outlot N. Outlot N is where the lift station is, and we would rather have that be an easement, with the Developer/HOA maintaining ownership. Dave Anderson made a motion to Approve the Third Addendum to Aylesworth Development Agreement. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

**3. Acceptance of Right-of-Way from the Federal Aviation Administration for Randolph Street Road Improvements.**

This is one piece of the right-of-way needed for the Clover Grove passing cluster. We have one other piece that is still in document review. Nick Bellar spoke with the landowner, and it seems like it will be OK. This is just the right-of-way dedication. Dave Anderson made a motion to Accept the Right-of-Way from the Federal Aviation Administration for Randolph Street Road Improvements. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

**4. Consideration of Pay Application #3, Milestone Construction North, 121<sup>st</sup> Ave, \$992.25.**

This was just for some maintenance of traffic that was done. There will be some additional maintenance of traffic yet to be done. Dave Anderson made a motion to Pay Application #3,



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Milestone Construction North, 121<sup>st</sup> Ave, in the amount of \$992.25. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

**5. Consideration of Change Order #3, Gibson St. Lift Station, Integral Construction, \$76,078.00, for Relocation of Gravity Sewer.**

This is a carryover from the sewer board. This has all been reviewed by Jeremy Lin. The Sewer Board has approved each of the three change orders; as well as the pay application. They have made recommendations to the town council to pay. This is the funding that we received for the infrastructure related to the school and is all school money. Dave Anderson made a motion that we pay Change Order #3, Gibson St. Lift Station, Integral Construction, \$76,078.00, for Relocation of Gravity Sewer. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

**6. Consideration of Change Order #4, Gibson St. Lift Station, Integral Construction, \$42,383.00, for Upgrade to Concrete Access Drive.**

Dave Anderson made a motion that we pay Change Order #4, Gibson St. Lift Station, Integral Construction, \$42,383.00, for Upgrade to Concrete Access Drive. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

**7. Consideration of Change Order #5, Gibson St. Lift Station, Integral Construction, \$3,382.00, Design Change in Manhole Cleanouts.**

Dave Anderson made a motion that we pay Change Order #5, Gibson St. Lift Station, Integral Construction, \$3,382.00, Design Change in Manhole Cleanouts. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

**8. Consideration of Pay Request #5, Gibson St. Lift Station, Integral Construction, \$248,719.00.**

Rick Anderson explained that this is the actual construction activity payments. Dave Anderson made a motion that we pay Request #5, Gibson St. Lift Station, Integral Construction, \$248,719.00. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

### **TREASURER'S REPORT**

Rick Anderson presented the Treasurer's Report through the end of February. He has a larger set of claims with some unusual ones, our annual insurance which we approved last month. \$68,700.00 is the Town's portion. There was some tree clearing along Decatur and 117<sup>th</sup>, in the amount of \$27,500.00. The total amount of claims was \$646,367.58. Zack Beaver made a motion to pay the claims in the amount of \$646,367.58. Seconded by Michael Lambert. A voice vote found all in favor. Motion carried 5-0.



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**FUTURE MEETINGS:**

- Storm Water Board – Tuesday, April 11, 2023, at 6:30 PM
- Redevelopment Commission – Tuesday, April 11, 2023, at 6:45 PM
- Town Council – Tuesday, April 11, 2023, at 7:00 PM
- Plan Commission – Tuesday, April 11, 2023, at 7:30 PM
- Sewer Board – Tuesday, April 25, 2023, at 6:30 PM
- Town Council – Tuesday, April 25, 2023, at 7:00 PM
- Plan Commission – Thursday, April 27, 2023, at 6:00 PM
- Board of Zoning Appeals – Thursday, May 11, 2023, at 5:30 PM

**ADJOURNMENT:**

Dave Anderson made a motion to adjourn the meeting. Zack Beaver seconded the motion. All were in favor, the motion carried 5-0. The meeting was adjourned at 7:42 p.m.

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 Tim Clayton  
 Town Council President

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 Richard C. Anderson Jr.  
 Clerk-Treasurer

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 Date of Approval

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 Pamela Spengler  
 Recording Secretary