



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, March 28, 2023, at 6:30 PM**

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**Call to order:** A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, March 28, 2023. The meeting convened at 6:50 PM. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call.

**Members in attendance:** Tim Clayton, President; Mark Wacnik

**Additional in attendance:** Rick Anderson, Clerk-Treasurer; Nick Bellar, Town Administrator/Planning and Zoning Administrator; Tony Clark, Director of Public Works; and Bill England, Utility Services.

**Not in attendance:** David Austgen, Attorney for Austgen Kuiper Jasaitis P.C; and Jeremy Lin, Sanitary Sewer Board Engineer.

**MINUTES TO BE APPROVED:**

Mark Wacnik made a motion to approve the minutes of the Joint Town Council and Sewer Board Executive Session of February 28, 2023, and the minutes of the regular Sewer Board Meeting of February 28, 2023. Tim Clayton seconded the motion. The motion carried with all in favor 2-0.

**CITIZENS REQUESTING PLACEMENT ON AGENDA:** None

**STAFF REPORTS**

Bill England reported that everything is good. Everything has been tested and is ready to go. There are new pump calculation sheets that will be given to the board.

**UNFINISHED/DEFERRED BUSINESS**

***1. Update on Gibson Street Lift Station Project.***

Nick Bellar reported for Jeremy Lin; who was absent from the meeting, he updated the board on the Gibson Street Lift Station Project. All the wet well infrastructure for the lift station is installed. Force Main on Gibson has been installed, and they are working on the lift station now. We're currently looking at June 1 start up. They are going to be starting work on the gravity sewer shortly that is on 117<sup>th</sup> Avenue.

***2. Update on 117<sup>th</sup> Ave. Lift Station, Lennar.***

Nick Bellar updated the Sewer Board on the 117<sup>th</sup> Avenue Lift Station Project. It's operational and has been working well. There are still some punch-list type items to be completed. When the weather warms up, they will be able to finish up completely. Tim Clayton asked that this be removed from the agenda now that it is operational.

**NEW BUSINESS:**

Rick Anderson explained in the absence of Jeremy Lin that Jeremy had reviewed the following four agenda items and they are all approved recommendations from him.



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**1. Recommendation to Town Council, Change Order #3, Gibson St. Lift Station, Integral Construction, \$76,078.00, for Relocation of Gravity Sewer.**

This is the Gibson Street Lift Station Project. It is a sewer project. However, we're using town funds from the TAFT Infrastructure Funds. This will be an approval and recommendation to the Town Council to pay. The first one on the agenda is a change order in the amount of \$76,078.00. This was to relocate the 15-inch gravity sewer to the south side of the road. Mark Wacnick made a motion to Approve the Recommendation to Town Council, Change Order #3, Gibson St. Lift Station, Integral Construction, \$76,078.00, for Relocation of Gravity Sewer. Tim Clayton seconded the motion. All in favor. The motion carried 2-0.

**2. Recommendation to Town Council, Change Order #4, Gibson St. Lift Station, Integral Construction, \$42,383.00, for Upgrade to Concrete Access Drive.**

Mark Wacnick made a motion to Approve Recommendation to Town Council, Change Order #4, Gibson St. Lift Station, Integral Construction, \$42,383.00, for Upgrade to a Concrete Access Drive and enlargement of the concrete pad near the wet wells. Tim Clayton seconded the motion. All in favor. The motion carried 2-0.

**3. Recommendation to Town Council, Change Order #5, Gibson St. Lift Station, Integral Construction, \$3,382.00, Design Change in Manhole Cleanouts.**

Mark Wacnick made a motion to Approve Recommendation to Town Council, Change Order #5, Gibson St. Lift Station, Integral Construction, \$3,382.00, Design Change in Manhole Cleanouts. Tim Clayton seconded the motion. All in favor. The motion carried 2-0.

**4. Recommendation to Town Council, Pay Request #5, Gibson St. Lift Station, Integral Construction, \$248,719.00.**

Mark Wacnick made a motion to Approve Recommendation to Town Council, Pay Request #5, Gibson St. Lift Station, Integral Construction, \$248,719.00. Tim Clayton seconded the motion. All in favor. The motion carried 2-0.

**TREASURER'S REPORT:**

Rick Anderson presented the Treasurer's report through the end of February, and a small register of claims. Which included the annual insurance renewal. The total amount of routine claims for this month totaled \$111,188.30. Mark Wacnik made a motion to Approve the Claims in the amount of \$111,188.30. Tim Clayton seconded the motion. The motion carried with all in favor 2-0.

**ADJOURNMENT:**

Mark Wacnik made a motion to adjourn the meeting at 6:58pm and Tim Clayton seconded the motion. All were in favor, the motion carried 2-0.



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Tim Clayton  
Sewer Board President

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Richard C. Anderson Jr.  
Clerk-Treasurer

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Date of Approval

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Pamela Spengler  
Recording Secretary