



MINUTES
Winfield Town Council Meeting
Meeting date: Tuesday, July 25, 2023

Call to Order: A meeting of the Winfield Town Council was held at the Winfield Government Center, 10645 Randolph Street, Winfield, Indiana on Tuesday, July 25, 2023. The meeting convened at 7:57pm. The Pledge of Allegiance was recited.

Nick Bellar conducted roll call:

Members in attendance: Tim Clayton, Dave Anderson, Zack Beaver, Jon Derwinski, and Michael Lambert

Also in attendance: Rick Anderson, Clerk-Treasurer, Nick Bellar, Town Administrator/Planning and Zoning Administrator; Shaun Finney, Engineers, DLZ; Tony Clark, Public Works Director, Sergeant Garpow, and Pamela Spengler Recording Secretary.

Not in attendance: David Austgen, Town Attorney, and Michael Duffy, Engineer, DLZ

PUBLIC COMMENTS (Agenda Items): None.

CITIZENS/INDIVIDUALS REQUESTING PLACEMENT ON AGENDA (Non-related to the Agenda): None.

MINUTES TO BE APPROVED:

Dave Anderson made a motion to approve the minutes from the Joint Town Council and Sewer Board Executive Session of June 27, 2023, and Town Council Meeting of June 27, 2023. The motion was seconded by Jon Derwinski. The motion carried with all in favor 5-0.

STAFF REPORTS SUBMITTED IN WRITING AND VERBAL

Nick Bellar presented the building department data which was substantially up for the year as compared to last year. This time last year, we had 55 permits. We are currently at 92 permits this year. The BZA and Plan Commission Meeting for July were canceled as there were no agenda items. There are currently a lot of infrastructure projects going on throughout the Town. The Town is also currently working on park signage for the smaller parks in the Town; to help identify them as Town of Winfield parks.



MINUTES
Winfield Town Council Meeting
Meeting date: Tuesday, July 25, 2023

Anthony Clark, Public Works Director has been working with Pam to get things settled for the Harvest Festival this year. He has also been working with NIPSCO on site to try and get additional electric put into the park because we want to change the band area. It looks at this time that we will be able to get this done. He is currently waiting for a new estimate for the job. He should have the updated numbers by tomorrow so that a PO can be put in and signed for the changes. The department held training on the new backhoe last week. He also requested that the Town Council might be able to fund some grading on the West side of 125th due to the increased traffic to the school. The grading would help the line of site when people are pulling out from 125th. Tony would like to get proposals to examine the cost of the project and what could be done in the area. Tim Clayton requested that when the electric is worked on at the park if they could include getting a light over the port-a-potties for events.

LOFS Chief Heerema presented the Department's call numbers; there were 120 calls for the month of June. With 58 of those being in Town. The extraction tools that were ordered in January have arrived and are scheduled to be installed on the truck next week. The truck also has been taken in for its annual maintenance. There is one maintenance item to be completed as the parts are on backorder. Once the parts are received, they will take the truck in and have that maintenance item completed. There are two people in the Porter County Fire Academy with two to three more who have recently applied. The volunteer roster is growing. Chief Heerema discussed the incident on July 4th. They were busy but in approximately three years there weren't any firework incidents.

Sergeant Garpow explained that they increased their patrols for July 4th. They did saturated patrols at different hours throughout the day through the high complaint areas. Officer Skyler will finish up at the academy next month. Her squad beat the State record for Best Average SFST. Our new Officer Chris Wilson will start the Academy on July 31st. July 4th this year was largely unproblematic.

OLD BUSINESS:

None.

NEW BUSINESS:

- 1. Consideration of Resolution 2023-5 Authorizing the Disposal of Lot 186 in Doubletree Lake Estates, Phase VI.***

Nick Bellar explained that during the Doubletree Sewer Project several years ago, the Town had to acquire a Lot in the subdivision in order to run the sanitary sewer out of the development. We've tried several methods of disposing of this lot. The HOA is interested in purchasing it. This is the



MINUTES
Winfield Town Council Meeting
Meeting date: Tuesday, July 25, 2023

resolution authorization to sell this piece of land that the Town owns. This lot will be the base for an overall park project that they will be doing on the dam. The history is there was a park promised in the subdivision. The HOA will develop and build the park facilities. Dave Anderson made a motion to Adopt Resolution 2023-5 Authorizing the Disposal of Lot 186 in Doubletree Lake Estates, Phase VI and the Town of Winfield, Lake County, Indiana, and all matters related thereto. The motion was seconded by Michael Lambert. All were in favor. Motion carried 5-0.

- 2. Consideration of Purchase of Right of Way at the Intersection of Green Place and 109th Ave.**
Nick Bellar explained that the Town is acquiring right of way for a future roundabout project. This is the northwest corner. The purchase amount is \$47,300.00. There is still one remaining piece to be purchased. Dave Anderson made a motion to Approve the Purchase of Right of Way at the Intersection of Green Place and 109th Ave. for \$47,300.00. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.
- 3. Consideration to Pay, Pay Application #9, Gibson St. Lift Station, Integral Construction, \$125,477.00, Recommendation from Sewer Board.**
Tim Clayton explained that Town Sanitary Sewer Engineer Jeremy Lin approved Pay Application #9. This is just to pay the basic bills, everything is good. And there are remaining monies left. Dave Anderson made a motion to Pay, Pay Application #9, Gibson St. Lift Station, Integral Construction, \$125,477.00. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.
- 4. Consideration of Purchase of Right of Way at the Intersection of E. 117th Ave. and Gibson St.**
Nick Bellar explained this is part of the ongoing acquisitions for the Taft Middle School Road Improvement Projects. This is located north of the T-section; at the intersection of 117th and Gibson St. the total is \$44,400.00. There will be a future turn lane onto 117th. Dave Anderson made a motion to Purchase the Right of Way at the Intersection of E. 117th Ave. and Gibson St. for \$44,400.00. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

TREASURER'S REPORT

Rick Anderson presented the Treasurer's Report through the end of June. Rick reported that the Town received its tax draw for the month of June. The Town received 55% of what was expected. Which is very good for the first of two annual draws. The total comes in to bi-annual distributions. It was just over \$1,700,000.00. Rick presented claims in the amount of \$1,275,834.80. Dave Anderson made a motion to approve the claims in the amount of \$1,275,834.80. The motion was seconded by Zack Beaver. All were in favor. The motion carried 5-0.



MINUTES
Winfield Town Council Meeting
Meeting date: Tuesday, July 25, 2023

FUTURE MEETINGS:

- Plan Commission – Thursday, July 27, 2023, at 6:00 PM
- Storm Water Board – Tuesday, August 8, 2023, at 6:30 PM
- Redevelopment Commission – Tuesday, August 8, 2023, at 6:45 PM
- Town Council – Tuesday, August 8, 2023, at 7:00 PM
- Board of Zoning Appeals – Thursday, August 10, 2023, at 5:30 PM
- Plan Commission – Thursday, August 10, 2023, at 6:00 PM
- Sewer Board – Tuesday, August 22, 2023, at 6:30 PM
- Town Council – Tuesday, August 22, 2023, at 7:00 PM
- Plan Commission – Thursday, August 24, 2023, at 6:00 PM

ADJOURNMENT:

Dave Anderson made a motion to adjourn the meeting. Zack Beaver seconded the motion. All were in favor, the motion carried 5-0. The meeting was adjourned at 7:15 p.m.

 Tim Clayton
 Town Council President

 Richard C. Anderson Jr.
 Clerk-Treasurer

 Date of Approval

 Pamela Spengler
 Recording Secretary