



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, October 27<sup>th</sup>, 2020**

**Call to order:** A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, October 27th, 2020. The meeting convened at 6:39 P.M. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call.

**Members in attendance:** Gerald Stiener, Anthony Clark, and Mark Wacnik

**Members not in attendance:**

**Additional in attendance:** Clerk-Treasurer Rick Anderson, David Austgen, Attorney for Austgen Kuiper Jasaitis P.C., Sanitary Sewer Engineer, Jeremy Lin, Town Administrator; Nick Bellar; Recording Secretary Kim Wachowski

**APPROVAL OF MINUTES:**

Gerald Stiener entertained a motion to approve the Joint Sewer Board and Town Council Executive Session of September 22, 2020 and October 13, 2020 and regular Sewer Board meeting of September 22, 2020 and October 13, 2020. Mark Wacnik made a motion to accept the minutes; Tony Clark seconded the motion. A voice vote found all members were in favor, the motion passed 3-0.

**CITIZENS REQUESTING PLACEMENT ON AGENDA:**

None.

**STAFF REPORTS**

Bob Gertzen submitted his report in writing. Bill England gave a brief update; he stated everything is going great right now. The lift stations are scheduled to be cleaned the first week of November. They are getting the plant ready for the winter.

**UNFINISHED/DEFERRED BUSINESS**

***1. Report on Wastewater Treatment Plant Expansion Project Bids and Project Award.***

Jeremy Lin stated they received bids for the project and he has prepared a recommendation for award of the bid for the Board. They are still waiting on the financing portion of the project which they expect to be done in early November. They will be reporting back on the award of the bid at the next meeting. Tony Clark made the motion to defer awarding the bid from the Wastewater Treatment Plant Expansion Project bid. Mark Wacnik seconded the motion, the motion carried with all in favor 3-0.

***2. Consideration of Renewal of Service Agreement with Utility Services.***

Tony Clark made the motion to renew the service agreement with Utility Services for one year for 2021. Mark Wacnik seconded the motion. The motion carried with all in favor 3-0.

**NEW BUSINESS**

**TREASURER'S REPORT:**

Rick Anderson presented the Treasurer's Report through September 30, 2020 and presented the claims for approval in a total amount of \$113,601.57. Mark Wacnik made a motion to pay the claims in the amount of \$113,601.57. Gerald Stiener asked about the line item of professional services from DLZ. Rick stated they did some work for the town on a legal description. Tony Clark seconded the motion; all were found in favor the motion carried 3-0. Tony Clark asked if they had taken any consideration to sell the property in Doubletree



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East that was needed for the sewer improvement project. Attorney Austgen stated it has just been advertisement in the paper today.

**ANNOUNCEMENTS:**

Tuesday, November 24th, 2020 @ 6:00pm is the date for the next Sewer Board meeting.

**ADJOURNMENT:**

Gerald Stiener entertained a motion to adjourn. Tony Clark motioned for adjournment and Mark Wacnik seconded the motion. All were in favor, the motion carried 3-0. With no further business to discuss, the meeting adjourned at 6:43 P.M.

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Gerald Stiener  
Sewer Board President

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Richard C. Anderson Jr.  
Clerk-Treasurer

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Date of Approval

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Kim Wachowski  
Recording Secretary