

**MINUTES****Winfield Sewer Board****Meeting Date: Thursday, November 17, 2022 at 7:30 PM**

Call to order: A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Thursday, November 17, 2022. The meeting convened at 7:50 PM. The Pledge of Allegiance was recited.

Gerald Stiener conducted roll call.

Members in attendance: Gerald Stiener, President; Mark Wacnik

Additional in attendance: Rick Anderson, Clerk-Treasurer; David Austgen, Attorney for Austgen Kuiper Jasaitis P.C; Nick Bellar, Town Administrator/Planning and Zoning Administrator; Jeremy Lin, Sanitary Sewer Board Engineer; and Tony Clark, Director of Public Works.

Also in attendance: Bill England, Utility Services

MINUTES TO BE APPROVED:

Mark Wacnik made a motion to approve the minutes of the Joint Sewer Board and Town Council Executive Session of October 25, 2022, and the minutes of the regular Sewer Board Meeting of October 25, 2022. Gerald Stiener seconded the motion. The motion carried with all in favor 2-0.

CITIZENS REQUESTING PLACEMENT ON AGENDA: None**STAFF REPORTS**

Bill England said the sewer plant is in good shape. This will be the first winter with the new plant. So far it is doing great, and he foresees a good winter.

UNFINISHED/DEFERRED BUSINESS**1. *Update on Gibson Street Lift Station Project.***

Jeremy Lin stated that the contractor is installing the 6" force main along Gibson Street. Contractor is on time for completion of project late April 2023 early May 2023 ahead of the school start. Good shape there, contractor has ordered all the equipment and we have reviewed all of the shop drawings; those were the long lead items we were concerned about when starting the project, but we have everything in order. We are just looking at some other items like the crossing of 117th. We will update next month.

2. *Update on Randolph Street Sewer Line Extension Project.*

Jeremy Lin said the Randolph Street sewer line extension is completed; we are holding back some money for restoration. They will come back in the Spring of 2023 to do some reseeding and restoration needed. The sanitary sewer is in and ready for the O'Reilly building.

3. *Update on Thieneman Construction Bond Claim and Final Retainage Release for Wastewater Treatment Plant Expansion.*

Rick Anderson stated, following some information forwarded by Thieneman Construction within the last couple of weeks and has been reviewed by Attorney Austgen and himself. We believe it is appropriate to release the final \$100,000 retainage. Attorney Austgen is good with that. We have a representation letter in the packet sent to us by CNA Insurance sent from Thieneman that assured the coverage was still there. Motion made by Mark Wacnik to release the \$100,000 retainage to Thieneman Construction that was held for the waste treatment plant expansion. Motion was seconded by Gerald Stiener. Gerald Stiener asked Jeremy Lin if he was satisfied with everything out there. Jeremy Lin responded that we have a maintenance bond. That he and Tony Clark will be



MINUTES

Winfield Sewer Board

Meeting Date: Thursday, November 17, 2022 at 7:30 PM

going thru a maintenance punch list in 2023. And Jeremy Lin noted that he and Tony noted a few minor items that are part of the warranty. Motion was seconded by Gerald Stiener. The motion carried with all in favor 2-0.

NEW BUSINESS:**1. Consideration of Final Engineering Services for the Wastewater Treatment Expansion Phase 6 with Lintech Engineering.**

Jeremy Lin our updated proposal to continue engineering design of the wastewater treatment capacity. We will be designing an expansion to the oxidation ditch and other associated improvements. Mark Wacnik made a motion to proceed with Lintech Engineering's Phase 6 engineering design of the wastewater treatment expansion project. Gerald Stiener seconded the motion. The motion carried with all in favor 2-0.

2. Consideration of Payment of Progress Billing #1, Egolf Coates Excavation, Randolph Sewer Line Extension, \$302,130.00.

Jeremy Lin reviewed the pay request, and we are holding an amount for the restoration as previously described. Jeremy Lin is in favor of this pay request. This payment does not include the hold back. Rick Anderson said we will continue to hold a little more than \$80,000.00. Mark Wacnik made a motion to make progress payment #1 to Egolf Coates Excavation, Randolph Sewer Line Extension, in the order of \$302,130.00. Gerald Stiener seconded the motion. The motion carried with all in favor 2-0.

3. Consideration of Change Order #1, Integral Construction, Gibson Street Lift Station, \$13,349.00

Jeremy Lin stated that this is a change order that they are recommending be accepted because the specified generator model for the project is not available or would not be available in over 12 months. Integral Construction was able to find a larger generator that would be suitable in a much shorter time, for this additional amount of \$13,349.00. Gerald Stiener asked larger generator in terms of size or capacity. Jeremy Lin stated larger in size and capacity and available. Gerald Stiener asked if it would fit? Jeremy Lin responded that it would. Mark Wacnik asked that cost would include any additional costs due to the increase in wire capacity or anything that might be required because of the increase in size of the generator. Jeremy Lin said the wiring would not change. It is a natural gas unit which would still have the same size gas service to it. Mark Wacnik made a motion to approve Change Order #1, Integral Construction, Gibson Street Lift Station in the order of \$13,349.00. Gerald Stiener seconded the motion. The motion carried with all in favor 2-0.

4. Consideration of Change Order #2, Integral Construction, Gibson Street Lift Station, \$2,181.00

Jeremy Lin stated that this is also a small change order that they are recommending to the automatic transfer switch to change the style to match the generator in a delayed transition. They are recommending the approval of this change order. Mark Wacnik made a motion to approve change Order #2, Integral Construction, Gibson Street Lift Station, in the amount of \$2,181.00. Gerald Stiener seconded the motion. The motion carried with all in favor 2-0.



MINUTES

Winfield Sewer Board

Meeting Date: Thursday, November 17, 2022 at 7:30 PM

5. Consideration of Payment of Progress Billing #2, Integral Construction, Gibson Street Lift Station, \$38,790.00

Jeremy Lin reviewed the progress pay request #2 that covered the tree removal and site work in the initial part of the project and some of their general conditions. Jeremy Lin recommends payment in this amount. Mark Wacnik made a motion to approve progress payment #2, Integral Construction, Gibson Street Lift Station, in the order of \$38,790.00. Gerald Stiener seconded the motion. The motion carried with all in favor 2-0.

TREASURER'S REPORT:

Rick Anderson presented the Treasurer's report and noted the claims in the amount of \$280,196.81. Mark Wacnik made a motion to approve the claims in the amount of \$280,196.81. Gerald Stiener seconded the motion. All were in favor, the motion carried 2-0.

ADJOURNMENT:

Mark Wacnik made a motion to adjourn the meeting at 7:04pm and Gerald Stiener seconded the motion. All were in favor, the motion carried 2-0.

Gerald Stiener
Sewer Board President

Richard C. Anderson Jr.
Clerk-Treasurer

Date of Approval