



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, February 28, 2023, at 6:30 PM

Call to order: A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, February 28, 2023. The meeting convened at 6:30 PM. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call.

Members in attendance: Tim Clayton, President; Mark Wacnik

Additional in attendance: Rick Anderson, Clerk-Treasurer; David Austgen, Attorney for Austgen Kuiper Jasaitis P.C; Nick Bellar, Town Administrator/Planning and Zoning Administrator; Jeremy Lin, Sanitary Sewer Board Engineer; and Tony Clark, Director of Public Works.

Not in attendance: Bill England, Utility Services

MINUTES TO BE APPROVED:

Mark Wacnik made a motion to approve the minutes of the Joint Town Council and Sewer Board Executive Session of January 24, 2023, and the minutes of the regular Sewer Board Meeting of January 24, 2023. Tim Clayton seconded the motion. The motion carried with all in favor 2-0.

CITIZENS REQUESTING PLACEMENT ON AGENDA: None

STAFF REPORTS

Tony Clark filled in for Bill England and said the plant is running well. They were able to repair a couple of heating issues on the waste pumps. There was also a minor problem with the program that runs the RAS system; but they were able to reinstall the system program, and everything is running fine.

UNFINISHED/DEFERRED BUSINESS

1. Update on Gibson Street Lift Station Project.

Jeremy Lin stated that the Gibson Street Lift Station Project is still on schedule for a May substantial completion. The wet well work is slated to start this week depending on the weather. And they are meeting each week with the contractor.

2. Update on 117th Ave. Lift Station, Lennar.

Jeremy Lin reported the lift station is substantially complete. Both he and Tony Clark attended the pump and control startup. The lift station is online and ready for service.

NEW BUSINESS:

1. Consideration of Resolution 2023-1, Accounts Due the Town of Winfield, Uncollectible Accounts.

Rick Anderson reported that this is our annual bad debt write off. The State Auditor requires that the Town provide this information to the Boards. The write off period covers approximately 2 years. The total write offs for this period are \$753.20. Mark Wacnik made a motion to Approve Resolution 2023-1, Accounts Due the Town of Winfield, Uncollectible Accounts. Tim Clayton seconded the motion. The motion carried with all in favor 2-0.



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TREASURER’S REPORT:

Rick Anderson presented the Treasurer’s report, and the register of claims. The total amount of routine claims for this month totaled \$277,484.35. Mark Wacnik made a motion to Approve the Claims in the amount of \$277,484.35. Tim Clayton seconded the motion. The motion carried with all in favor 2-0.

ADJOURNMENT:

Mark Wacnik made a motion to adjourn the meeting at 6:34pm and Tim Clayton seconded the motion. All were in favor, the motion carried 2-0.

Tim Clayton
Sewer Board President

Richard C. Anderson Jr.
Clerk-Treasurer

Date of Approval

Pamela Spengler
Recording Secretary