



**MINUTES**  
**Winfield Town Council Meeting**  
**Meeting date: Tuesday, February 14, 2023**

Call to Order: A meeting of the Winfield Town Council was held at the Winfield Government Center, 10645 Randolph Street, Winfield, Indiana on Tuesday, February 14, 2023. The meeting convened at 7:16pm. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call:

**Members in attendance:** Michael Lambert, Zack Beaver, Dave Anderson, Jon Derwinski, and Tim Clayton

**Members not in attendance:** None

**Also in attendance:** Nick Bellar, Town Administrator/Planning and Zoning Administrator; Rick Anderson, Clerk-Treasurer; Attorney David Austgen from Austgen Kuiper Jasaitis P.C.; Michael Duffy & Shaun Finney, Engineers, DLZ; Tony Clark, Public Works Director, and Pamela Spengler Recording Secretary.

**PUBLIC COMMENTS (Agenda Items):** None.

**CITIZEN REQUESTING PLACEMENT ON AGENDA (Non-related to the Agenda):**

Danny Tsouklis, 5205 E. 109<sup>th</sup> Place, Winfield. He is the Vice-President of Wyndace Villas HOA. Thieneman Construction and Development was the developer for the Wyndance subdivision. Mr. Tsouklis spoke about concrete and water issues that the existing Wyndance units are having. Tim Clayton said the Town Council will take this under advisement. Mr. Tsouklis is going to submit additional information to the Town for review. Members of the local Cub Scout Webelos presented questions to the Town Council, as part of their merit badge work.

**UNFINISHED/DEFERRED BUSINESS:**

**OLD BUSINESS:**

***1. Storm Water Rate Recommendation to the Town Council.***

Dave Anderson made a motion to defer the Storm Water Rate Review. The motion was seconded by Jon Derwinski. All were in favor. Motion carried 5-0.

***2. Update on Contracted Joint Interlocal and Mutual Aid Agreement for the Northwest Regional SWAT Team.***

This is still under legal review. Zack Beaver made a motion to defer the Contracted Joint Interlocal and Mutual Aid Agreement for the Northwest Regional SWAT Team. The motion was seconded by Jon Derwinski. All were in favor. Motion carried 5-0.

**NEW BUSINESS:**

***1. Consideration of Resolution 2023-1, Accounts Due the Town of Winfield, Uncollectible Accounts.***

Rick Anderson presented the uncollectable trash accounts for the year in the total of \$300.03.

Dave Anderson made a motion to Adopt Resolution 2023-1, Accounts Due the Town of Winfield,



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Uncollectible. The motion was seconded by Michael Lambert. All were in favor. Motion carried 5-0. Rick Anderson also explained the collection processes.

**1. Consideration of Resolution 2023-2, Electronic Funds Transfers for the Town of Winfield.**

Rick Anderson explained this will allow the Town to pay its vendors by ACH. Dave Anderson made a motion to Adopt Resolution 2023-2, Electronic Funds Transfers for the Town of Winfield. The motion was seconded by Michael Lambert. All were in favor. Motion carried 5-0.

**2. Health Insurance Renewal.**

Rick Anderson explained the changes to the health insurance renewal coverages which include covering spouses and the Town covering 80% of dental and vision coverage. In the past, employees had to pay 100% of dental and vision. Nick Bellar noted that this will help in attracting candidates for available positions in Town. Dave Anderson agreed that the Town must increase its benefits to compete in the employment market. Dave Anderson made a motion to Renew United Health Care Health Plan CVZ2. The motion was seconded by Michael Lambert. All were in favor. Motion carried 5-0.

**3. Consideration of Ordinance 344, Regarding the Revocation of Building Permits for Violations of the Town Building Code and Penalty Provisions.**

Nick Bellar thanked Town Attorney David Austgen for his assistance in drafting the Ordinances in the following two agenda items, explained the need to be able to revoke Building Permits when violations have occurred as outlined in the Ordinance. Dave Anderson made a motion to Approve Ordinance 344, Regarding the Revocation of Building Permits for Violations of the Town Building Code and Penalty Provisions. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

Dave Anderson made a motion to suspend the rules for second reading. The motion was seconded by Zack Beaver. Roll Call: Zack Beaver, yes; Michael Lambert, yes; Dave Anderson, yes; Jon Derwinski, yes; Tim Clayton, yes.

Dave Anderson made a motion to Adopt Ordinance 344, Regarding the Revocation of Building Permits for Violations of the Town Building Code and Penalty Provisions. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0. Attorney Austgen stated that this would require publication.

**4. Consideration of Ordinance 345, Regarding the Registration of Building and Construction Contractors.**

Dave Anderson explained the need for the ability of the Town to revoke a Building and Construction Contractor's License. Dave Anderson made a motion to Approve Ordinance 345,



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Regarding the Registration of Building and Construction Contractors. The motion was seconded by Michael Lambert. All were in favor. Motion carried 5-0.

Dave Anderson made a motion to suspend the rules for second reading. The motion was seconded by Zack Beaver. Roll Call: Michael Lambert, yes; Zack Beaver, yes; Dave Anderson, yes; Jon Derwinski, yes; Tim Clayton, yes.

Dave Anderson made a motion to Adopt Ordinance 345, Regarding the Registration of Building and Construction Contractors. The motion was seconded by Michael Lambert. All were in favor. Motion carried 5-0. Attorney Austgen stated that this would require publication.

5. ***Consideration of Acceptance of Right-of-Way on Corner of Gibson Street and 117<sup>th</sup> Avenue.***  
 Nick Bellar explained that this is a right-of-way received by the Town from Olthof Homes for the sanitary sewer extension; to service the new middle school on E.121<sup>st</sup> Ave. There will be a request to add a water line in the same right-of-way. Nick thanked Town Engineer Mike Duffy for his assistance in navigating this conveyance. Jon Derwinski made a motion to Accept the Right-of-Way Dedication on the Corner of Gibson Street and 117<sup>th</sup> Avenue. The motion was seconded by Zack Beaver. All were in favor. Motion carried 5-0.

**FUTURE MEETINGS:**

Joint Meeting of the Town Council and Plan Commission – Thursday, February 23, 2023, at 6:00 PM  
 Sewer Board – Tuesday, February 28, 2023, at 6:30 PM  
 Town Council – Tuesday, February 28, 2023, at 7:00 PM  
 Board of Zoning Appeals – Thursday, March 9, 2023, at 5:30 PM  
 Plan Commission – Thursday, March 9, 2023, at 6:00 PM  
 Storm Water Board – Tuesday, March 14, 2023, at 6:30 PM  
 Redevelopment Commission – Tuesday, March 14, 2023, at 6:45 PM  
 Town Council – Tuesday, March 14, 2023, at 7:00 PM  
 Plan Commission – Thursday, March 23, 2023, at 6:00 PM  
 Sewer Board – Thursday, March 28, 2023, at 6:30 PM  
 Town Council – Thursday, March 28, 2023, at 7:00 PM

**ADJOURNMENT:**

Dave Anderson made a motion to adjourn the meeting. Zack Beaver seconded the motion. The meeting adjourned at 7:40 p.m.

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Tim Clayton  
 Town Council President

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Richard C. Anderson Jr.  
 Clerk-Treasurer