



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, September 26, 2023, at 7:30 PM**

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**Call to order:** A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, September 26, 2023. The meeting convened at 7:21 PM. The Pledge of Allegiance was recited.

Nick Bellar conducted roll call.

**Members in attendance:** Tim Clayton, President; Mark Wacnik, and Rodney Nagel

**Additional in attendance:** Nick Bellar, Town Administrator/Planning and Zoning Administrator; David Austgen, Attorney for Austgen Kuiper Jasaitis P.C; Jeremy Lin, Sanitary Sewer Board Engineer; Tony Clark, Director of Public Works; and Bill England, Utility Services.

**Not in attendance:** Rick Anderson, Clerk-Treasurer

**MINUTES TO BE APPROVED:**

Rodney Nagel made a motion to approve the minutes of the Joint Town Council and Sewer Board Executive Sessions of July 25, 2023, and Regular Sewer Board Meeting of July 25, 2023. Mark Wacnik seconded the motion. The motion carried with all in favor 3-0.

**CITIZENS REQUESTING PLACEMENT ON AGENDA:** None

**STAFF REPORTS**

Bill England reported that August was a good month. Both clarifiers are running clear. The other digester is sealed up and ready to go. We had a seal fail on one of the pumps and the manufacturer is scheduled to come out to look at it. There haven't been any IDEM violations. There was a discussion on a report received on September 26, 2023. Jeremy Lin explained that the plant has been meeting all the discharge limits and that is what we need to be most concerned of. Jeremy stated this is a good report from the standpoint of the Town operator's performance.

**OLD BUSINESS:**

***1. Update on Gibson Street Lift Station Project.***

The Gibson Street Lift Station Project is coming to an end. The lift station has been operating for the last several weeks and we are now entering the punch list stage. They are currently creating a punch list for the contractor. We still have a closeout of the final pay request and change orders that he will be discussing with the contractor next week. In terms of the lift station construction itself; there is just the site fencing and seeding. The driveway access turned out really nice. There is still some minor coordination with Indian American Water with the water service, which is not a crucial point. The generator and pumps have been started and the controls are working. All in all, this was a difficult project from the standpoint of the gravity sewer construction. But we were able to get it done and the lift station is working as intended.



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**NEW BUSINESS:**

**1. *Consideration of Payment in Lieu of Taxes for 2023.***

Nick Bellar this is the yearly payment of tax from the Winfield Sewage Works to the Town of Winfield in the amount of \$68,955.00. Mark Wacnik made a motion to Approve Payment in Lieu of Taxes for 2023 in the amount of \$68,955.00. The motion was seconded by Rodney Nagel. All were in favor. The motion carried 3-0.

**2. *Approval and Recommendation to Town Council for Payment, Pay Application #10, Gibson St. Lift Station, Integral Construction, \$468,573.00.***

Jeremy Lin explained that this is the pay request for the July work. He has reviewed this pay request and recommends payment. This pay request was previously approved by the Town Council with the contingency that it is approved and recommended by the Sewer Board. Rodney Nagel made a motion to Approve and Recommend to the Town Council for Payment, Pay Application #10, Gibson St. Lift Station, Integral Construction, \$468,573.00. The motion was seconded by Mark Wacnik. All were in favor. The motion carried 3-0.

**3. *Approval and Recommendation to Town Council for Payment, Pay Application #11, Gibson St. Lift Station, Integral Construction, \$346,738.00.***

Jeremy Lin explained this is the pay request for the month of August. It has been reviewed and he can recommend payment of. Mark Wacnik made a motion to Approve and Recommend to the Town Council for Payment, Pay Application #11, Gibson St. Lift Station, Integral Construction, \$346,738.00. The motion was seconded by Rodney Nagel. All were in favor. The motion carried 3-0.

**TREASURER'S REPORT:**

Nick Bellar presented the Treasurer's Report. The total amount of claims is \$590,931.10. The claims are high because we combined two months' worth of claims due to the Sewer Board meeting being canceled last month. There is one unusual item related to the recapture fees paid to Lennar in the amount of \$129,926.35. This was related to use of their new lift station located on 117<sup>th</sup> Ave. They have a recapture agreement with developers. In this scenario the school district paid their recapture amount to Lennar then the Town processes that payment. The Town is just a pass-through entity for recapture agreements that are in place in the Town. Rodney Nagel made a motion to approve the claims in the amount of \$590,931.10. The motion was seconded by Mark Wacnik. All were in favor. The motion carried 3-0.

**ANNOUNCEMENTS:**

The next Sewer Board Meeting is October 24, 2023, @ 6:30 PM.



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**ADJOURNMENT:**

Mark Wacnik made a motion to adjourn the meeting at 7:31pm and Rodney Nagel seconded the motion. All were in favor, the motion carried 3-0.

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Tim Clayton  
Sewer Board President

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Richard C. Anderson Jr.  
Clerk-Treasurer

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Date of Approval