



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, June 23rd, 2020

Call to order: A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, June 23rd, 2020. The meeting convened at 6:20 P.M. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call.

Members in attendance: Gerald Stiener, Anthony Clark, and Mark Wacnik

Members not in attendance:

Additional in attendance: Clerk-Treasurer Rick Anderson, David Austgen, Attorney for Austgen Kuiper Jasaitis P.C., Sanitary Sewer Engineer, Jeremy Lin, Town Administrator; Nick Bellar; Recording Secretary Kim Wachowski

APPROVAL OF MINUTES:

Gerald Stiener entertained a motion to approve the Sewer Board Meeting of April 28, 2020. Tony Clark made a motion to approve the minutes; Mark Wacnik seconded the motion. A voice vote found all members were in favor, the motion passed 3-0.

CITIZENS REQUESTING PLACEMENT ON AGENDA:

None.

STAFF REPORTS

Bob Gertzen submitted his report in writing. Bill England was present to provide an update. They are in the process of replacing a part at the Meadows lift station. The second pump at Boardwalk also needs to be repaired. The transducer at the sewer plant had to be replaced after it went out during the last big rain storm which might throw off some of the monthly data readings. Otherwise the plant has been running very well lately. The heavy rain event did not negatively affect the plant; the small clarifiers worked as backups to the main and they were able to contain everything to the plant. Gerald asked Jeremy Lin if he looked at any of the infiltration numbers with the recent heavy rains since the repair work in Doubletree West was done. Jeremy stated he needs some data from Bill and they will begin monitoring that. They did close up a lot of pipe breaks which should contribute to that but they will review the information from the lift stations.

UNFINISHED/DEFERRED BUSINESS

1. Update on Doubletree West Manhole Lifting Project.

Jeremy Lin stated he and Tony did a final walk through with LGS. LGS was going to repair a few of the restoration areas. They sent a letter out to the residents to please water the seed so it gets established. There were three manhole locations that they did not resurface, they will be receiving a credit for that. He will have a final accounting of their invoice sent to Rick and Nick.

2. Discussion of Wastewater Treatment Plant Expansion Project.

Jeremy Lin reported they are out for bid; the bids are due at the August 25th meeting. There will be a pre-bid meeting on July 14th. He expects to have a lot of interest in the project. In speaking with Nick today they discussed putting some requirements in terms of experience into the documents. He will work on that and submit it to the town to review. Attorney Austgen asked if the pre-bid meeting is mandatory. Jeremy stated it is set up as a nonmandatory meeting. He explained he does not want to exclude anyone from bidding if they could not attend the meeting or made an error in not attending the meeting. They do not have any special requirements for the bidders. He is using an online service, Reprographix; the contractors will purchase the digital plans and specs from the website or they can request a hard copy as well. The website will track how



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many purchases are made and he will report back to the town. This is a nice sized project and expects it will be in the wheelhouse of many local contractors.

TREASURER’S REPORT:

Rick Anderson presented the Treasurer’s Report through May, 31st, 2020 and presented the claims for approval in a total amount of \$787,086.97. Mark Wacnik made a motion to pay the claims in the amount of \$787,086.97. After no further discussion Tony Clark seconded the motion; all were found in favor the motion carried 3-0.

ANNOUNCEMENTS:

Tuesday, July 28th, 2019 @ 6:00pm is the date for the next Sewer Board meeting.

ADJOURNMENT:

Gerald Stiener entertained a motion to adjourn. Tony Clark motioned for adjournment and Mark Wacnik seconded the motion. All were in favor, the motion carried 3-0. With no further business to discuss, the meeting adjourned at 6:29 P.M.

 Gerald Stiener
 Sewer Board President

 Richard C. Anderson Jr.
 Clerk-Treasurer

 Date of Approval

 Kim Wachowski
 Recording Secretary