



**MINUTES**  
**Winfield Sewer Board**  
**Meeting Date: Tuesday, March 22, 2022**

**Call to order:** A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday March 22, 2022. The meeting convened at 6:48 P.M. The Pledge of Allegiance was recited.

Nick Bellar conducted roll call.

**Members in attendance:** Lenny Witkowski and Gerald Stiener

**Members not in attendance:** Mark Wacnik

**Additional in attendance:** David Austgen, Attorney for Austgen Kuiper Jasaitis P.C.; Sanitary Sewer Engineer, Jeremy Lin; Town Administrator, Nick Bellar and Bill England with Utility Services.

**Not in attendance:**

**MINUTES TO BE APPROVED:**

Lenny Witkowski made a motion to approve the Joint Sewer Board and Town Council Executive Session of February 22, 2022, and the regular Sewer Board meeting minutes of February 22, 2022. Gerry Stiener seconded the motion. The motion carried with all in favor 2-0.

**CITIZENS REQUESTING PLACEMENT ON AGENDA:** None

**STAFF REPORTS**

Bill England, Utility Services, stated that they had ups and downs regarding the weather in February. They have had a couple trial runs that went well. Pumps are setup and he is looking forward to getting tied in.

**UNFINISHED/DEFERRED BUSINESS**

**1. *Update on Wastewater Treatment Plant Expansion Project.***

Jeremy Lin, Sanitary Sewer Engineer, said they continue to meet every week with the contractor on the progress of the project. They are looking to get the finish line and have a new wastewater treatment plant expansion online.

**NEW BUSINESS:**

**1. *Consideration of Pay Application #14, Thieneman Construction, WWTP Expansion, \$648,324.00***

Jeremy stated that he has reviewed the latest Pay Application #14 and recommends approval. Gerald Stiener entertained a motion. Lenny Witkowski made a motion to approve Pay Application #14 to Thieneman Construction in the amount of \$648,324.00; Gerald Stiener seconded the motion. The motion carried 2-0.

**2. *Consideration of Request for Extension of Time for Wastewater Treatment Expansion Construction with Thieneman Construction.***

This item has been deferred. Gerald Stiener entertained a motion. Lenny Witkowski made a motion to defer Item 2; Gerald Stiener seconded the motion. The motion carried 2-0

**3. *Presentation and Discussion of Permanent Financing of Bond Anticipation Notes, Craig Lotz, Crowe, LLP.***

Craig Lotz and Alishia from Crowe, LLP came tonight to discuss permanent financing of bond anticipation notes that were issued in 2017. Everyone should have in from of them a copy of the preliminary consultant's report dated March 11<sup>th</sup>. These bonds are regarding the sewer work and have a maturity date of July 1, 2022. It is time now to get these into a long-term financing. In looking at 2021 results of the sewage works there was growth and revenues and a decrease in expenses from the previous year; however, the net revenues are still a little shy of it being able to support the full take



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out of the 2017 BAN. Given that was the case Craig started to look into other options in working with Rick Anderson. An option that is currently being considered is to use the availability fees that have been set aside and building up and accumulating over the years which would buy down the BAN. Attorney Dave Austgen asked if other strategies are in the proposal? Craig stated that they are not, but he could speak to some of those other options to be considered. Gerry knows rates are going up and the faster to place this financing the better. He is aware of a conference call that is set for Tuesday with the consultants including Crowe. This call will be important to figure out what the best way overall for the town. Craig will be ready to discuss the other strategies.

**Amend Agenda:**

Gerry Stiener made a motion to amend the agenda to authorize Jeremy Lin to go out to bid on the Gibson Street lift station/force main and the commercial extension down Randolph. Gerry Stiener entertained motion to have Jeremy Lin go out to bid on Gibson Street lift station. Lenny Witkowski made the motion to authorize Jeremy Lin to go out to bid on the Gibson Street lift station/force main. Gerry Stiener seconded the motion. The motion carried 2-0. Jeremy stated that the Gibson Street lift station will go out to bid at the May sewer board meeting.

Gerry Stiener entertained motion to have Jeremy Lin go out to bid on the commercial extension down Randolph. Lenny Witkowski made motion to have Jeremy Lin go out to bid on the commercial extension down Randolph. Gerry Stiener seconded the motion. The motion carried 2-0. Jeremy stated that this is currently scheduled to bid on the April sewer board meeting.

**TREASURER’S REPORT:**

Nick Bellar presented the treasurer’s report. Total amount of claims is \$830,020.52. Gerald Stiener entertained a motion to pay the claims; Lenny Witkowski made a motion to pay the claims of \$830,020.52. Gerald Stiener seconded the motion. The motion carried 2-0.

**ANNOUNCEMENT:**

The next Sewer Board Meeting is Tuesday, April 26, 2022, at 6:30pm

**ADJOURNMENT:**

Gerry Stiener made a motion to adjourn, and Lenny Witkowski seconded the motion. The motion carried 2-0.

With no further business to discuss, the meeting adjourned at 7:08 P.M.

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 Gerald Stiener  
 Sewer Board President

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 Richard C. Anderson Jr.  
 Clerk-Treasurer

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 Date of Approval

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 Dawn Petersen  
 Recording Secretary