



## **CHECKLIST TO ACCOMPANY YOUR PERMIT APPLICATION:**

### **SHED/GARAGE:**

**SURVEY WITH SETBACKS** (DISTANCE FROM EACH PROPERTY LINE AND HOME, ALSO NOTE THIS INFORMATION ON THE PERMIT APPLICATION). SHED CANNOT BE LOCATED IN AN EASEMENT, PUBLIC UTILITY OR DEDICATED EASTMENT – (P.U. OR D.E. ON SURVEY)

**HOA/POA APPROVAL** (DOUBLETREE EAST/WEST, STONEGATE, PROVIDENCE @ STONEGATE, STONEGATE COMMONS, WYNDANCE)

**BROCHURE** OF SHED

IF ON AGRICULTURE (SEPTIC/WELL PROPERTY), NEED A COPY OF:

- SEPTIC FIELD APPLICATION, SURVEY SIGNED OFF BY LAKE COUNTY HEALTH DEPARTMENT
- LAKE COUNTY HEALTH DEPARTMENT APPROVAL OF SURVEY

### **DECK OR CONCRETE:**

**SURVEY WITH SETBACKS** (DISTANCE FROM EACH PROPERTY LINE AND HOME, ALSO NOTE THIS INFORMATION ON THE PERMIT APPLICATION). IF A DECK IS ATTACHED TO THE HOME, THE 'FRONT' SETBACK IS '0'. DECK CANNOT BE LOCATED IN AN EASEMENT, PUBLIC UTILITY OR DEDICATED EASTMENT –(P.U. OR D.E. ON SURVEY)

**HOA/POA APPROVAL** (DOUBLETREE EAST/WEST, STONEGATE, PROVIDENCE @ STONEGATE, STONEGATE COMMONS, WYNDANCE)

**DRAWING OF FLATWORK (CONCRETE) AND/OR DECK**, INCLUDING POST HOLES

IF ON AGRICULTURE (SEPTIC/WELL PROPERTY), NEED A COPY OF:

- SEPTIC FIELD APPLICATION, SURVEY SIGNED OFF BY LAKE COUNTY HEALTH DEPARTMENT
- LAKE COUNTY HEALTH DEPARTMENT APPROVAL OF SURVEY

### **POOL:**

**SURVEY WITH SETBACKS** (DISTANCE FROM EACH PROPERTY LINE AND HOME, ALSO NOTE THIS INFORMATION ON THE PERMIT APPLICATION). CANNOT BE LOCATED IN AN EASEMENT, PUBLIC UTILITY OR DEDICATED EASTMENT – (P.U. OR D.E. ON SURVEY)

**HOA/POA APPROVAL** (DOUBLETREE EAST/WEST, STONEGATE, PROVIDENCE @ STONEGATE, STONEGATE COMMONS, WYNDANCE)

**INGROUND POOL** grading plan with proposed elevations, elevation of exterior treatment, proposed slope calculations (see pool permit application for full details)

**POOL BROCHURE**

**FILTER BROCHURE**

**HEATER BROCHURE**, IF INSTALLING A HEATER

IF ON AGRICULTURE (SEPTIC/WELL PROPERTY), NEED A COPY OF:

- SEPTIC FIELD APPLICATION, SURVEY SIGNED OFF BY LAKE COUNTY HEALTH DEPARTMENT
- LAKE COUNTY HEALTH DEPARTMENT APPROVAL OF SURVEY

***BE SURE TO CALL 811 PRIOR TO STARTING ANY WORK***





Town of Winfield, Indiana  
Building Department  
10645 Randolph St.  
Winfield IN 46307

Phone: 219.662.2665x301

Fax: 219.663.2431

Website: [www.winfieldgov.com](http://www.winfieldgov.com)





## INDEX

Ordinance 156.039 Swimming Pool Requirements:

Indiana Administrative Code – Swimming Pool Code 675 IAC 20-4-27 Safety Features

Application Package consisting of:

- Plat sample sheet
- Section 1: Property/Owner Information
- Section 2: Project Data
- Section 3: Lot Information
- Section 4: Agreement
- Section 5: Affidavit – Identification of Owner
- Section 6: Affidavit of Application – Owner/Agent
- Section 7: Contractor Listing
- Section 8: Affidavit – Pool Contractor
- Section 9: Part I – Affidavit – Subcontractor 1 of 3
- Section 9: Part II – Affidavit – Subcontractor 2 of 3
- Section 9: Part III – Affidavit – Subcontractor 3 of 3
- Section 10: Affidavit – Homeowner (if applicable)

**Please submit brochure of pool/hot tub and filter, Plat of Survey, along with attached completed paperwork.**



**ALL REQUIREMENTS MUST BE COMPLETED BEFORE SUBMISSION**



## Ordinance 156.039 Swimming Pool Requirements:

### A) Swimming Pools

- 1) It shall be unlawful to construct, maintain, install, or enlarge any swimming pool in the town except in compliance with all the provisions of this section.
- 2) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

#### Private Pools

Pools restricted to occupants of the principal use of the property and guests for whom no admission or membership fees are charged. Only PRIVATE POOLS are permitted in residential districts.

#### Swimming Pool

An outdoor structure designed as a receptacle for water, or an artificial pool of water having a depth at any point or more than two feet, intended for the purpose of immersion or partial immersion therein of human beings, and including all appurtenant equipment, whether the structure is built-in ground, above ground, or a combination thereof. Swimming pools of a smaller size shall be deemed to be wading pools and are not regulated under this section.

### B) Location

No portion of an outdoor swimming pool shall be located at a distance of less than **10 feet from any side or rear property line, any building structure, or building line and shall not encroach on a side or rear yard setback, or dedicated easement**, without obtaining a variance from the Board of Zoning Appeals. Swimming pools are prohibited in front yards. All pool appurtenances, such as decks, filtering equipment, or concrete pavement shall be similarly restricted to the requirements of this division, as it pertains to side and rear property lines and setbacks.

### C) Permit Required

It shall be unlawful to proceed with the construction, installation, enlargement, or alteration of any swimming pool and appurtenances within the Town unless a permit has been first obtained in accordance with the procedures set forth in this chapter.

(Ord. 23, 2.60.10 – 2.60.14 passed 3.19.1997) Penalty, see Ordinance 156.999

A grading plan must be submitted showing the proposed elevation of the top of the pool, proposed elevation of exterior treatment, proposed slope calculation towards property lines, and limits of land disturbance

Please submit brochure of pool/hot tub and filter, Plat of Survey, along with attached completed paperwork.





## **Indiana Administrative Code-Swimming Pool Code**

675 IAC 20-4-27 Safety Features

Authority: IC 22-13-2-2; IC 22-13-2-13

Affected: IC 22-12; IC 22-13; IC 22-15; IC 36-7

For complete set of Indiana Administrative Code

<http://www.in.gov/legislative/iac/T06750/A00200.PDF%3F%26iacv%3Diac2011>

Sec. 27 (a) A residential pool shall be provided with a suitable handhold around its perimeter in areas where depths exceed (3) feet six (6) inches. Handholds shall be provided no further apart than four (4) feet and shall consist of any one (1) or a combination of items listed as follows:

- (1) Coping, ledge, or deck along the immediate top edge of the pool which provides a slip-resisting surface of at least four (4) inches minimum horizontal width and located at or no more than twelve (12) inches above the waterline.
- (2) Ladders, stairs, or seat ledges.
- (3) a secured rope or railing placed at or not more than twelve (12) inches above the waterline.
- (b) rope anchor devices shall be installed at a minimum of one (1) foot and a maximum of two (2) feet on the shallow end of a point of change in floor slope. In pools where the slope change occurs in water depths less than four (4) feet six (6) inches, a transition rope supported by buoys shall be installed.
- (c) access to residential pools shall be restricted by one (1) of the following means:
  1. Walls or fencing not less than five (5) feet high and completely surrounding the pool and deck area with the exception of self-closing and latching gates and doors, both capable of being locked.
  2. Other means of not less than five (5) feet high and deemed impenetrable by the enforcing authority at the time of construction and completely surrounding the pool and deck area when the pool is not in use.
  3. A combination of subdivisions (1) and (2) that completely surrounds the pool and deck with the exception of self-closing and latching gates and doors which are capable of being locked. This applies to subdivisions (1) and (2) and this subdivision only.
  4. A power safety pool cover which shall:
    - A. provide a continuous connection between the cover and the deck, so as to prohibit access to the pool when the cover is completely drawn over the pool;
    - B. be mechanically operated by a key or key and switch such that the cover cannot be drawn open or retracted without the use of a key;
    - C. is installed with track, rollers, rails, guides, or other accessories necessary to accomplish clauses (A) and (B), in accordance with the manufacturer's instructions; and
    - D. bear an identification tag indicating that the cover satisfies the requirements of ASTM F1346 for power safety pool covers.

**(d) Not less than the following lifesaving equipment shall be installed with each residential swimming pool:**

- (1) a ring or throwing buoy fitted with forty (40) of one-fourth (1/4) inch diameter line.**
- (2) a pole not less than twelve (12) feet in length**
- (3) access to a telephone**
- (4) self-closing gate**

*(Fire Prevention and Building Safety Commission; 675 IAC 20-4-27; filed Aug. 14, 1989, 9:00 am: 12 IR 80 eff. Sept. 1, 1989 [IC 4-22-2-36 suspends the effectiveness of a rule document for thirty (30) days after filing with the Secretary of State. LSA Document #89-17 was filed Aug. 14, 1989] errata filed Aug. 11, 1990, 5:00 pm: 13 IR 2140; filed Dec. 11, 1992, 5:00 pm; 16 IR 1390; readopted filed Sept. 11, 2001, 2:49 pm: 25 IR 530; readopted Sept. 21, 2007, 9:20 am: 20071010-IR-675070388RFA: readopted filed Oct. 10, 2007, 9:16 am: 20071031-IR675070388RFA)*

least four (4) inches minimum horizontal width and located at or not more than twelve (12) inches above the waterline.

2. Ladders, stairs, or seat ledges.
3. A secured rope or railing placed at or not more than twelve (12) inches above the waterline.

**R326.27.2.** Rope anchor devices shall be installed at a minimum of one (1) foot and a maximum of two (2) feet on the shallow end side of a point of change in floor slope. In pools where the slope change occurs in water depths less than four (4) feet six (6) inches, a transition rope supported by buoys shall be installed.

**R326.27.3.** Access to residential pools shall be restricted by one (1) of the following means:

1. Walls or fencing not less than four (4) feet high and completely surrounding the pool and deck area with the exception of self-closing and latching gates and doors, both capable of being locked.
2. Other means not less than four (4) feet high and deemed impenetrable by the enforcing authority at the time of construction and completely surrounding the pool and deck area when the pool is not in use.
3. A combination of item 1 and item 2 that completely surrounds the pool and deck with the exception of self-closing and latching gates and doors which are capable of being locked. This applies to item 1, item 2, and this item only.
4. A power safety pool cover that:
  - 4.1. Shall provide a continuous connection between the cover and the deck, so as to prohibit access to the pool when the cover is completely drawn over the pool;
  - 4.2. Shall be mechanically operated such that the cover cannot be drawn open or retracted without the use of a:
    - 4.2.1. Key; or
    - 4.2.2. Key and switch; or
    - 4.2.3. Touch pad with a personal access code;
  - 4.3. Is installed with track, rollers, rails, guides, or other accessories necessary to accomplish item 4.1 and item 4.2, in accordance with the manufacturer's instructions; and
  - 4.4. Shall bear an identification tag indicating that the cover satisfies the requirements of ASTM F1346-91 (2018), Standards Performance Specification for Safety Covers and Labeling Requirements for All Covers for Swimming Pools, Spas, and Hot Tubs, as published by ASTM International, 100 Barr Harbor Drive, P.O. Box C700, West Conshohocken, Pennsylvania 19428-2959 for power safety pool covers.

**R326.27.4.** Not less than the following lifesaving equipment shall be installed with each residential swimming pool:

1. A ring or throwing buoy fitted with forty (40) feet of one-fourth ( $1/4$ ) inch diameter line.
2. A pole not less than twelve (12) feet in length.
3. Access to a telephone.

## SECTION R327

### STATIONARY STORAGE BATTERY SYSTEMS

**R327.1 General.** *Stationary storage battery system* shall comply with the provisions of this section.

**R327.2 Equipment listings.** *Stationary storage battery systems* shall be *listed* and *labeled* for residential use in accordance with UL 9540.

#### Exceptions:

1. Where *approved*, repurposed unlisted battery systems from electric vehicles are allowed to be installed outdoors or in detached sheds located not less than 5 feet (1524 mm) from exterior walls, property lines and public ways.
2. *Battery systems* that are an integral part of an electric vehicle are allowed provided that the installation complies with Section 625.48 of NFPA 70.
3. Battery systems less than 1 kWh (3.6 megajoules).

**R327.3 Installation.** *Stationary storage battery systems* shall be installed in accordance with the manufacturer's instructions and their *listing*, if applicable, and shall not be installed within the habitable space of a dwelling unit.

**R327.4 Electrical installation.** *Stationary storage battery systems* shall be installed in accordance with NFPA 70. Inverters shall be *listed* and *labeled* in accordance with UL 1741 or provided as part of the UL 9540 listing. Systems connected to the utility grid shall use inverters listed for utility interaction.

**R327.5 Ventilation.** Indoor installations of *stationary storage battery systems* that include batteries that produce hydrogen or other flammable gases during charging shall be provided with ventilation in accordance with Section M1307.4.

**R327.6 Protection from impact.** *Stationary storage battery systems* installed in a location subject to vehicle damage shall be protected by approved barriers.



#### **PROCESSING APPLICATION**

The applicant will be notified that the swimming pool permit is approved or disapproved. This usually takes approximately 2-5 days, once accepted.

#### **APPLICATION PACKAGE**

The application package must be completed in its' entirety before submission.

Legal description of property and parcel/property number; as noted on taxpayer statements. The legal description can be found from the plat of survey, or a copy of the deed, or title from the insurance policy.

#### **COVENANTS**

Obtaining any necessary approvals from the POA/HOA for pool installation, location, and being in compliance with the restrictive covenants of the subdivision they live in is the responsibility of the homeowner and/or the contractor they use. Submittal of the Architectural Review Board Approval should be included in the permit application package.

#### **DURATION OF PERMIT VALIDITY**

Pool installation must be completed within **six months of issuance**, unless otherwise indicated. If work is not started within three months of issuance, the swimming pool permit may become null and void.

#### **ESTABLISHMENT OF OWNERSHIP**

All applications for a swimming pool/hot tub must be submitted with proof of ownership of the property. The swimming pool/hot tub permit application requires signature by the Owner of the Property and a currently registered contractor in the Town of Winfield. The full name, address, and telephone number(s) of the owner must be stated on the application.

#### **SITE PLAN**

Site plan must be drawn to scale, with setbacks drawn on document.

Site plans must reflect the following:

1. Length and width of property
2. Abutting roads or easements
3. All existing structures, including fences with their dimensions
4. Proposed placement of pool/structures/decks/sanitary locations, etc.
5. Existing and proposed elevations at all lot corners
6. All exterior grades and setbacks
7. Driveway culverts or bridges
8. Public streets, curbs, and storm drains on or adjoin the site
9. Ponds, lakes or streams on or adjoining the site
10. All elevations to be referenced to M.S.L. datum
11. Existing driveway(s) – all structures within 50' of property line with elevation
12. **If the site of the property has a septic field/mound, the plat of survey is required to be stamped with Lake County Health Department approval.**

#### **SWIMMING POOL PLANS and FILTER (brochures)**

Detailed manufacturer brochure of the pool including material used.

10645 Randolph St.  
Winfield IN 46307  
219-662-2665x301



## SWIMMING POOL/HOT TUB PERMIT APPLICATION

### SECTION 1: PROPERTY/OWNER INFORMATION

ADDRESS: \_\_\_\_\_ WINFIELD, IN 46307 LOT # \_\_\_\_\_  
SUBDIVISION NAME: \_\_\_\_\_ ZONING: \_\_\_\_\_  
OWNER NAME: \_\_\_\_\_  
OWNER PHONE #: \_\_\_\_\_  
E-MAIL ADDRESS \_\_\_\_\_  
PARCEL I.D. #: \_\_\_\_\_

### SECTION 2: PROJECT DATA

TYPE: Above-Ground Pool \_\_\_\_ In-Ground Pool \_\_\_\_ Hot Tub/Spa \_\_\_\_ (# person \_\_\_\_ -hot tub only)  
SIZE OF POOL: width \_\_\_\_ length \_\_\_\_ height \_\_\_\_ oval/oblong \_\_\_\_ Total Sq. Footage: \_\_\_\_  
SETBACKS: front \_\_\_\_ rear \_\_\_\_ right side \_\_\_\_ left side \_\_\_\_  
ELECTRICAL SERVICE: \_\_\_\_ wire \_\_\_\_ phase \_\_\_\_ amp permanent or temporary  
HEATING SYSTEM: electric \_\_\_\_ gas \_\_\_\_ solar \_\_\_\_  
ESTIMATED COST \$ \_\_\_\_\_ please note: deck/fence permit is separate permit application

### SECTION 3: LOT INFORMATION

Lot size: \_\_\_\_\_ Sq. ft.: \_\_\_\_\_ Acres: \_\_\_\_\_  
Does the property contain a legal County drain? \_\_\_\_\_  
Is property in a flood zone? \_\_\_\_\_ Soil type of building site: \_\_\_\_\_

**ALL REQUIREMENTS MUST BE COMPLETED BEFORE SUBMISSION**





**SECTION 4: AGREEMENT**

CONSTRUCTION SITE:

CONTRACTOR/OWNER INITIALS \_\_\_\_\_

You are responsible for keeping your construction site, as well as the surrounding area, clean from any construction debris. This includes, but is not limited to, mud and/or debris left on the street from vehicles entering and leaving the job site. Also, you must provide traffic control when construction vehicles are blocking streets and traffic is being visually impaired. SILT FENCES MUST BE PROVIDED FOR ALL JOB SITES.

INSPECTIONS/RE-INSPECTIONS:

CONTRACTOR/OWNER INITIALS \_\_\_\_\_

We do not schedule inspections (exact time).  
We do not schedule inspections days in advance.  
Inspections can be called in until 12:00 p.m. (noon) for same day inspections.  
The Inspector has up to 48 hours to inspect the work. Concrete inspections can be called in, no more than 36 hours in advance.

**RED TAGS FOR FAILED INSPECTIONS MUST BE PAID BEFORE A RE-INSPECT CAN BE COMPLETED.**

ELECTRICAL CODE:

Electrical work will be enforced by using HE 2008 National Electrical Code and the 2003, International Residential Code with 2008 Indiana State Approved amendments.

COSTS/FEES:

CONTRACTOR/OWNER INITIALS \_\_\_\_\_

The Owner/General Contractor agrees to all costs/fees associated with the permit.

CONTRACTOR/OWNER INITIALS \_\_\_\_\_

The information contained in the attached building permit and plan application with all attached exhibits, is to the best of my (our) knowledge and belief, true and correct.

The applicant hereby agrees to abide by and comply with all building and health laws of the State of Indiana, and the zoning, building and registration ordinances of the Town of Winfield, Indiana, and furthermore understands that deviations from or violations of these laws and ordinances or conditions as from the provisions of these laws and ordinances or conditions as stated herein shall constitute a basis for revocation of this permit.

**ALL REQUIREMENTS MUST BE COMPLETED BEFORE SUBMISSION**



**SECTION 5: CONTRACTORS**

All applicable trades must be licensed with the Town of Winfield

\_\_\_\_\_ Initial that all BELOW was read:

1. Owner and/or Contractor are responsible for verifying that proposed construction complies with any 'restrictive covenants', if applicable
2. Once the permit has been released, if a change is made in a subcontractor of any trade, the General must notify the Building Department (in writing) and a new affidavit must be filed by the new contractor. **FAILURE TO DO SO WILL RESULT IN ORDINANCE VIOLATION FINES AND A 'STOP WORK ORDER'.**
3. Permit(s) are valid for six months, from the date of issuance. Renewals must be made prior to expiration date and in compliance with the ordinance.

\*Contractors must submit affidavits before a building permit will be accepted for review.

TOWN REG #	TRADE	COMPANY	PHONE #
	*GENERAL (Pool/Hot Tub Installer)		
	*ELECTRICIAN		
	*PLUMBER		
	*MECHANICAL/HVAC		
	CONCRETE		
	EXCAVATOR		
	LANDSCAPING		
	MASONRY		
	OTHER		
	OTHER		
	OTHER		

**ALL REQUIREMENTS MUST BE COMPLETED BEFORE SUBMISSION**



**SECTION 6: GENERAL CONTRACTOR AFFIDAVIT (POOL/HOT TUB INSTALLER)**

DATE: \_\_\_\_\_  
WINFIELD CONTRACTOR REG # \_\_\_\_\_

**PART 1: IDENTIFICATION**

PROJECT ADDRESS: \_\_\_\_\_ Winfield IN 46307 LOT # \_\_\_\_\_

GEN. CONTRACTOR BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(street) (town) (state/zip)

PHONE #: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

WORK PERFORMED: \_\_\_\_\_

**PART 2: AFFIDAVIT**

The undersigned general verifies:

1. The general is registered contractor in the Town of Winfield and the information in this document is true.
2. The general is actually performing the work and/or through his/its employees
3. The general hereby agrees to abide by and comply with all building ordinances, codes, and health laws of the Town of Winfield and State of Indiana, furthermore understands that any deviations from or violations of these laws and ordinances or conditions as stated herein shall constitute a basis for revocation of this permit.

STATE OF INDIANA )  
COUNTY OF LAKE ) SS:  
)  
)

\_\_\_\_\_  
General Printed Name

\_\_\_\_\_  
General Signature

SEAL:

NOTARY SIGNATURE: \_\_\_\_\_

RESIDENT OF COUNTY OF: \_\_\_\_\_ STATE OF \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



**SECTION 7: SUBCONTRACTOR AFFIDAVIT-ELECTRICAL**

**PART 1: IDENTIFICATION**

DATE: \_\_\_\_\_  
WINFIELD SUBCONTRACTOR REG # \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_ Winfield IN 46307 LOT # \_\_\_\_\_

GEN. CONTRACTOR BUSINESS NAME: \_\_\_\_\_

SUBCONTRACTOR BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(street) (town) (state/zip)

PHONE # \_\_\_\_\_ E-MAIL: \_\_\_\_\_

WORK PERFORMED: \_\_\_\_\_

**PART 2: AFFIDAVIT**

The undersigned subcontractor verifies:

- 4. The subcontractor is registered contractor in the Town of Winfield and the information in this document is true.
- 5. The subcontractor is actually performing the work and/or through his/its employees
- 6. The subcontractor hereby agrees to abide by and comply with all building ordinances, codes, and health laws of the Town of Winfield and State of Indiana, furthermore understands that any deviations from or violations of these laws and ordinances or conditions as stated herein shall constitute a basis for revocation of this permit.

STATE OF INDIANA )  
                          ) SS:  
COUNTY OF LAKE )  
                          )

\_\_\_\_\_  
Subcontractor Printed Name

\_\_\_\_\_  
Subcontractor Signature

SEAL:

NOTARY SIGNATURE: \_\_\_\_\_

RESIDENT OF COUNTY OF: \_\_\_\_\_ STATE OF \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



**SECTION 8: SUBCONTRACTOR AFFIDAVIT-HVAC OR PLUMB FOR HEATER**

DATE: \_\_\_\_\_  
WINFIELD SUBCONTRACTOR REG # \_\_\_\_\_

**PART 1: IDENTIFICATION**

PROJECT ADDRESS: \_\_\_\_\_ Winfield IN 46307 LOT # \_\_\_\_\_

GEN. CONTRACTOR BUSINESS NAME: \_\_\_\_\_  
\_\_\_\_\_

SUBCONTRACTOR BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(street) (town) (state/zip)

PHONE # \_\_\_\_\_ E-MAIL: \_\_\_\_\_

WORK PERFORMED: \_\_\_\_\_

**PART 2: AFFIDAVIT**

The undersigned subcontractor verifies:

- 7. The subcontractor is registered contractor in the Town of Winfield and the information in this document is true.
- 8. The subcontractor is actually performing the work and/or through his/its employees
- 9. The subcontractor hereby agrees to abide by and comply with all building ordinances, codes, and health laws of the Town of Winfield and State of Indiana, furthermore understands that any deviations from or violations of these laws and ordinances or conditions as stated herein shall constitute a basis for revocation of this permit.

STATE OF INDIANA )  
COUNTY OF LAKE ) SS:  
)

\_\_\_\_\_  
Subcontractor Printed Name

\_\_\_\_\_  
Subcontractor Signature

SEAL:

NOTARY SIGNATURE: \_\_\_\_\_

RESIDENT OF COUNTY OF: \_\_\_\_\_ STATE OF \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



**SECTION 9: HOMEOWNER AFFIDAVIT**

DATE: \_\_\_\_\_

**PART 1: IDENTIFICATION**

PROJECT ADDRESS: \_\_\_\_\_ Winfield IN 46307 LOT # \_\_\_\_\_

GEN. CONTRACTOR NAME: \_\_\_\_\_

HOMEOWNER NAME: \_\_\_\_\_

PHONE # \_\_\_\_\_ E-MAIL: \_\_\_\_\_

WORK PERFORMED: \_\_\_\_\_

**PART 2: AFFIDAVIT**

The undersigned homeowner verifies:

1. **According to Town of Winfield Ordinance 217-A, the homeowner cannot complete any Electrical, Plumbing, or Mechanical work.**
2. Should the Homeowner complete any other work than listed above, the Homeowner(s) hereby agrees to abide by and comply with the conditions of all building codes and health laws of the State of Indiana, furthermore, understands that any variations or violations from the provisions of these laws and ordinances or conditions stated herein shall constitute a cause for revocation of this permit.
3. The Homeowner will record the Homeowner Affidavit, at the Lake County Recorder's Office, at their own expense, attesting to the work completed on the property, for this information to be available during any title search and shall run with the land.

STATE OF INDIANA )  
 ) SS:  
 COUNTY OF LAKE )  
 )

\_\_\_\_\_  
Homeowner Printed Name

\_\_\_\_\_  
Homeowner Signature

SEAL:

NOTARY SIGNATURE: \_\_\_\_\_

RESIDENT OF COUNTY OF: \_\_\_\_\_ STATE OF \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



**SECTION 10: Engineering Fee Notification**

Before any changes of the property can be made, approval must be obtained from the Town's engineering firm.

Review items include, but are not limited to:

- if there is a swale and/or change to the water flow of the property or neighboring properties; or
- if the property contains a wetland that may be affected by change; or
- any other type of land disturbance that may be affected by change

The Town's engineering fees, for review and recommendations, will be charged to the Consulting Firm and/or Property Owner.

Winfield IN 46307

Property Address

Property Owner/General Contractor Printed Name

Property Owner/General Contractor Signature

Dated