



**MINUTES**  
**Winfield Town Council Meeting**  
**Meeting date: Tuesday, February 28, 2023**

Call to Order: A meeting of the Winfield Town Council was held at the Winfield Government Center, 10645 Randolph Street, Winfield, Indiana on Tuesday, February 28, 2023. The meeting convened at 6:53pm. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call:

**Members in attendance:** Tim Clayton, Dave Anderson, Jon Derwinski, and Michael Lambert

**Members not in attendance:** Zack Beaver

**Also in attendance:** Nick Bellar, Town Administrator/Planning and Zoning Administrator; Rick Anderson, Clerk-Treasurer; Attorney David Austgen from Austgen Kuiper Jasaitis P.C.; Michael Duffy & Shaun Finney, Engineers, DLZ; Tony Clark, Public Works Director, and Pamela Spengler Recording Secretary.

**MINUTES TO BE APPROVED:**

Dave Anderson made a motion to approve the minutes from the Joint Town Council and Sewer Board Executive Session of January 24, 2023; Town Council Meeting of January 24, 2023; Joint Town Council and Plan Commission Meeting of January 26, 2023; Town Council Executive Session of February 14, 2023, and Town Council Meeting of February 14, 2023. The motion was seconded by Jon Derwinski. The motion carried with all in favor 4-0.

Dave Anderson made a motion to amend the agenda to add the Discussion of the Hidden Creek Drainage Development Project Contract and the LOFS Fire Territory Study. Jon Derwinski seconded the motion. The motion carried with all in favor 4-0.

**PUBLIC COMMENTS (Agenda Items):** None.

**CITIZEN REQUESTING PLACEMENT ON AGENDA (Non-related to the Agenda):** None.

**STAFF REPORTS SUBMITTED IN WRITING AND VERBAL**

Nick Bellar presented the new expanded format for the Building Department Reports. The Plan Commission is in mid review on Winfield Commons which has a 6-lot commercial subdivide around Walgreens. The Zone change request for this subdivide is on the agenda this evening and you have a favorable recommendation from the Planning Commission. Life Well, Christian Church has a 2 Lot re-subdivide to adjust a lot line and a facility expansion which were both approved at the Plan Commission Meeting. Wyndance Springs a fourplex development was also approved. With regard to the Comprehensive Master Plan; the process is underway, and we are in



**MINUTES**  
**Winfield Town Council Meeting**  
**Meeting date: Tuesday, February 28, 2023**

---

data collection mode. The Comprehensive Master Plan Community Workshop was well attended, and useful comments came from the workshop.

Tony Clark reported that he has been working on the new public works facility design and gathering some estimates to present to the council. They are trying to keep the roads together with the weather conditions. And they are also working on equipment maintenance preparing for the spring season. Tony and Nick also brought to the council's attention that the parking lot at the Randolph Street Park will need resealing and then re-striping.

Fire Chief Kevin Heerema of the LOFS Fire Force reported their stats for January 2023. The call stats for January were 61 for the Town and 121 total. They were able to order their equipment with delivery expected in May or June. LOFS is taking over Project Lifesaver from Marshall Ball's department. Kevin also updated the Board on the upcoming trainings and community events he has planned.

**UNFINISHED/DEFERRED BUSINESS:**

**OLD BUSINESS:**

**1. *Storm Water Rate Recommendation to the Town Council.***

Dave Anderson made a motion to defer the Storm Water Rate Recommendation to the Town Council and Remove from Future Agendas. Seconded by Jon Derwinski. A voice vote found all in favor. Motion carried 4-0.

**2. *Consideration of Contracted Joint Interlocal and Mutual Aid Agreement for the Northwest Regional SWAT Team.***

Dave Anderson made a motion to defer the Consideration of Contracted Joint Interlocal and Mutual Aid Agreement for the Northwest Regional SWAT Team For Insurance Review. Seconded by Jon Derwinski. A voice vote found all in favor. Motion carried 4-0.

**NEW BUSINESS:**

**1. *Report on Liability and Workman's Comp Policies for 2023-2024, Don Biesen, Braman Insurance.***

Rick Anderson stated that the policies offered were in budget and all come from highly rated carriers. The umbrella policy covers the underlying liability. Don Biesen of Braman Insurance explained that the policy covers, employee benefits public official wrongful acts, employment practices liability, law enforcement liability and auto life. That's \$4,000,000 excess of \$1,000,000; which gives you a total maximum per occurrence of \$5,000,000. As per the recommendation of the Clerk Treasurer and town insurance; Dave Anderson made a motion to accept the insurance proposal for Liability and Workman's Comp Policies for 2023-2024 with, Braman Insurance. Seconded by Michael Lambert. A voice vote found all in favor. Motion carried 4-0.



**MINUTES**  
**Winfield Town Council Meeting**  
**Meeting date: Tuesday, February 28, 2023**

---

- 2. *Consideration of Resolution 2023-3 Adding Job Titles to Public Employees' Retirement Fund.***  
This is a resolution that's required for PERF. As we continue to grow our staff, all positions within the town; need to be listed under the appendix. Basically, this is a clean-up resolution; with this resolution as new full-time employees with job titles come in, they will automatically get covered under PERF. Dave Anderson made a motion to Adopt Resolution 2023-3 Adding Job Titles to Public Employees' Retirement Fund. Seconded by Michael Lambert. A voice vote found all in favor. Motion carried 4-0.
- 3. *Consideration of Favorable Recommendation from the Plan Commission for Docket PC 2022-14 – Winfield Commons – Zone Change – AG to C-3, Ordinance 346.***  
This is a zone change request for the area around Walgreens, Winfield Commons. The zone change request is from AG to C3. The zone change fits the comprehensive plan, and it makes sense in this corner. Dave Anderson made a motion to Approve Docket PC 2022-14 – Winfield Commons – Zone Change – AG to C-3, Ordinance 346. Seconded by Michael Lambert. A voice vote found all in favor. Motion carried 4-0.
- 4. *Update to Award Hidden Creek Drainage Improvement Project Contract to Reichelt Plumbing.***  
This is an action needed to approve an award of the bid for the Hidden Creek Drainage Improvement Project to Reichelt Plumbing as the lowest responsive and responsible bidder. And acknowledging the withdrawal of the bid by Ryan Construction, whom withdrew their bid and backed out of the project. Their withdrawal was received in the last day; effective immediately, subject to getting the bid notice out and having same accepted. Dave Anderson made a motion to Award the Hidden Creek Project contract to the next responsible bidder of Reichelt Plumbing and to authorize the Town Council President to sign said contract upon legal review. Seconded by Michael Lambert. A voice vote found all in favor. Motion carried 4-0. The Town Council also recognizes the withdrawal of the bid from Ryan Construction, which had previously been the bid noticed and awarded contractor.
- 5. *Consideration of Fire Territory Study Agreement with Winfield Township in the amount of \$3,500.00.***  
Dave Anderson explained that we've entered into an agreement with the Township, to split the cost of a Fire Territory Study. The total amount is \$7000. The Town is splitting the cost with Winfield Township, upon the signature blocks being changed to the Winfield Township and Town Winfield. The Town's portion of the study is \$3,500.00. Dave Anderson made a motion that we approve the Fire Territory Study Agreement with Winfield Township in the amount of \$3,500.00; upon the signature blocking change to the Town of Winfield and Winfield Township and authorizing the Town Council president to sign the agreement upon legal review. Seconded by Jon Derwinski. A voice vote found all in favor. Motion carried 4-0.



**MINUTES**  
**Winfield Town Council Meeting**  
**Meeting date: Tuesday, February 28, 2023**

**TREASURER’S REPORT**

Rick Anderson presented the Treasurer’s Report through the end of January. He also reported that the annual financial report is posted on Gateway. Rick presented a high set of claims as he continues to move accounts between banking institutions. The total amount of accounts being moved is about 1.96 million; basically, moving accounts from one bank to another. The total claims are \$2,558,318.93. Jon Derwinski made a motion that we pay the claims to the amount of \$2,558,318.93. Seconded by Dave Anderson. A voice vote found all in favor. Motion carried 4-0.

**FUTURE MEETINGS:**

- Board of Zoning Appeals – Thursday, March 9, 2023, at 5:30 PM
- Plan Commission – Thursday, March 9, 2023, at 6:00 PM
- Storm Water Board – Tuesday, March 14, 2023, at 6:30 PM
- Redevelopment Commission – Tuesday, March 14, 2023, at 6:45 PM
- Town Council – Tuesday, March 14, 2023, at 7:00 PM
- Plan Commission – Thursday, March 23, 2023, at 6:00 PM
- Sewer Board – Tuesday, March 28, 2023, at 6:30 PM
- Town Council – Tuesday, March 28, 2023, at 7:00 PM
- Board of Zoning Appeals – Thursday, April 13, 2023, at 5:30 PM

**ADJOURNMENT:**

Dave Anderson made a motion to adjourn the meeting. Michael Lambert seconded the motion. All were in favor, the motion carried 5-0. The meeting adjourned at 7:22 p.m.

\_\_\_\_\_  
Tim Clayton  
Town Council President

\_\_\_\_\_  
Richard C. Anderson Jr.  
Clerk-Treasurer

\_\_\_\_\_  
Date of Approval

\_\_\_\_\_  
Pamela Spengler  
Recording Secretary