



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, December 12, 2023 at 6:30 PM

Call to order: A meeting of the Winfield Sewer Board was held at the Winfield Government Center, Winfield, Indiana on Tuesday, December 12, 2023. The meeting convened at 7:05 PM. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call.

Members in attendance: Tim Clayton, President; Mark Wacnik, and Rodney Nagel

Additional in attendance: Nick Bellar, Town Administrator/Planning and Zoning Administrator; Rick Anderson, Clerk-Treasurer; David Austgen, Attorney for Austgen Kuiper Jasaitis P.C; Jeremy Lin, Sanitary Sewer Board Engineer.

MINUTES TO BE APPROVED:

Rodney Nagel made a motion to approve the minutes of the Sewer Board Meeting on November 14, 2023. Mark Wacnik seconded the motion. The motion carried with all in favor 3-0.

CITIZENS REQUESTING PLACEMENT ON AGENDA: None

STAFF REPORTS

Bill England was not at the meeting. He did submit a staff report.

OLD BUSINESS:

1. Update on Gibson Street Lift Station Project. Jeremy Lin stated they on working on closing out of the Gibson Street Project. He noted on the agenda tonight there are clean up change orders. He is hoping to wrap up the project with a final pay request at next month's meeting.

NEW BUSINESS:

1. Report on Wastewater Treatment Plant Expansion Bids Received December 5th, 2023. Jeremy Lin provided a recommendation letter to award the Bid to Hasse Construction in the amount of \$10,156,000. Rick stated sources for the funding should be approved in the amount of \$8.6 million in building corporation bonds, \$973,926 in ARPA funds on hand, \$818,624 in system development charges. Motion contingent on all financing including bond closure. Rodney Nagel made a motion to approve and recommend the Town Council for the approval of contract award to Hasse Construction Company in the amount of \$10,156,000 subject to all finance closing. Mark Wacnik seconded the motion. The motion carried 3 to 0.
2. Consideration of Letter of Engagement, Crowe LLP for Financial Consulting Services for 2023 Building Corp. Lease Rental Bonds for WWTP Expansion. Rick stated we have engaged with Crowe LLP in the past. This is the letter of engagement for bond financing. The value is not to exceed \$45,000. Mark Wacnik made a motion to engage Crowe LLP for their proposal dated December 5th, 2023 in the amount not to exceed \$45,000. Rodney Nagel seconded the motion. The motion carried 3 to 0.



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, December 12, 2023 at 6:30 PM

3. Consideration of Construction Engineering Services for WWTP Phase 2 Improvements with Lintech Engineering. Jeremy will continue to oversee the construction and work with the contractor. Rodney Nagel made a motion to enter an agreement with Construction Engineering Services for WWTP Phase 2 Improvements with Lintech Engineering per the terms of their proposal. Rodney Nagel added to motion total cost not to exceed \$185,000.00. Mark Wacnik seconded the motion. This motion carried 3 to 0.
4. Integral Construction, Gibson St. Lift Station Change Order #7A-2, \$2,240.00 Per Jeremy Lin there are a series of clean up changes orders as it relates to the dewatering. These are supplemental change orders that clean up the time and material spent on these change orders. Mark Wacnik made a motion to approve Change Order #7A-2, in the amount of \$2,240.00, Change Order #7B-2, in the amount of \$35,722.00 and Change Order #9-2 in the amount of \$6,359.00 to Integral Construction. Rodney Nagel seconded the motion. The motion carried 3 to 0.
5. Integral Construction, Gibson St. Lift Station Change Order #10-2, \$6,605.00 Jeremy Lin stated this is for an additional 1 month rental dewatering system. Mark Wacnik made a motion to approve Change Order #10-2 in the amount of \$6,605.00. Rodney Nagel seconded the motion. The motion carried 3 to 0.
6. Integral Construction, Gibson St. Lift Station Change Order #12, \$8,958.00 was deferred. The board is requesting more information from Jeremy Lin.
7. Integral Construction, Gibson St. Lift Station Change Order #13, \$7,796.00. Jeremy Lin stated these are changes that happened in the field. Rodney Nagel made a motion to approve payment to Integral Construction, Gibson St. Lift Station Change Order #13 in the amount of \$7,796.00, Change Order #14 in the amount of \$9,203.00, Change Order #15 in the amount of \$5,132.00. Per Jeremy Lin Change Order #15 should be in the amount of \$2,566.00. Rodney Nagel revised his motion for Change Order #15 in the amount of \$2,566.00. Mark Wacnik seconded the motion. The motion carried 3 to 0.
8. Sanitary Sewer Territory Issues. Tim Clayton entertained a motion for recommendation for Town Council on sewer territory expansion and definition. Rodney Nagel made a motion to entertain a favorable recommendation to entertain a motion for Town Council on sewer territory. Mark Wacnik seconded. The motion carried 3 to 0.

TREASURER'S REPORT:

Per Rick Anderson there is a total of \$405,577.04 in sewer claims. Mark Wacnik made a motion to pay this claim in the amount of \$405,577.04. Rodney Nagel seconded the motion. The motion carried 3 to 0.

ANNOUNCEMENTS:

The next Sewer Board Meeting is January 23, 2024, @ 6:30 PM.



MINUTES
Winfield Sewer Board
Meeting Date: Tuesday, December 12, 2023 at 6:30 PM

ADJOURNMENT:

Rodney Nagel made a motion to adjourn the meeting. Mark Wacnik seconded the motion. The meeting was adjourned at 7:05 pm.

Tim Clayton
Sewer Board President

Richard C. Anderson Jr.
Clerk-Treasurer

Date of Approval

Cheryl Biesen
Transcriber