



**MINUTES**  
**Winfield Town Council Meeting**  
**Meeting date: Tuesday, November 14, 2023, at 7:03 pm**

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Call to Order: A meeting of the Winfield Town Council was held at the Winfield Government Center, 10645 Randolph Street, Winfield, Indiana on Tuesday, November 14, 2023. The meeting convened at 7:34pm. The Pledge of Allegiance was recited.

**Members in attendance:** Tim Clayton, Dave Anderson, Zack Beaver, Michael Lambert and Jon Derwinski

**Also in attendance:** Rick Anderson, Clerk-Treasurer; Nick Bellar, Town Administrator/Planning and Zoning Administrator; David Austgen, Town Attorney; Shaun Finney & Michael Duffy, Engineers, DLZ; Tony Clark, Public Works Director; Dan Ball, Town Marshall

**PUBLIC COMMENTS (Agenda Items):** None.

**CITIZENS/INDIVIDUALS REQUESTING PLACEMENT ON AGENDA (Non-related to the Agenda):** None.

**MINUTES TO BE APPROVED:**

Dave Anderson made a motion to approve the Joint Town council and Sewer Board Executive Session of October 24, 2023, Town Council Executive Session of October 24, 2023. Seconded by Jon Derwinski. The motion carried with all in favor 5-0.

**STAFF REPORTS SUBMITTED IN WRITING AND VERBAL:**

Nick Bellar stated it was a record-setting year for the building department. New park signs were installed for all town parks. Signage has been complete. BZA not a lot going on. Tony Clark stated fall clean up is in full effect. Trucks have been busy assisting 120 residences with leaf pick-up. Tony did have a request to replace the GMC truck that is falling apart. He needs another truck for plowing. The request to upgrade the truck was taken under advisement. Marshall Ball stated Chris Wilson will be graduating and will begin field training on November 20<sup>th</sup>. Chris Wilson will have a minimum of six weeks of field training then will be reevaluated if further training is needed. On October 28<sup>th</sup>, prescription drug take back was held and will partner again with the DEA again in April. A ten-month investigation cumulated on November 1, 2023 is still ongoing. Taking applications for next year. The final department meeting is November 21st, 2023. Wrapping up yearly training.

**UNFINISHED BUSINESS:**

***1. Review of Bids for Public Works Project and Reward***

Per Jeremy Lin it has been determined that the low bid was \$1,365,000 submitted by Vogts Construction. Per Jeremy Lin's recommendation letter is to award this to the lowest bidder. Per Dave Austgen, any motion made should be contingent upon closing of capital funding. Dave Anderson motioned to approve the lowest responsive and responsible bidder Vogts Construction Company for \$1,365,000.00 contingent on closing on the capital funding and additional legal



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review and any other contingencies that need to be put in place. Mike Lambert seconded the motion. The motion carried 4-1 with Jon Derwinski opposing.

**NEW BUSINESS:**

- 1. *Ordinance 355, Establishment of Covert Investigations Special Revenue Non-Reverting Fund.***  
Per Rick Anderson as the town continues to grow, this ordinance sets up funds for special investigations. Zack Beaver made a motion to adopt Ordinance 355, in title only an ordinance establishing a town police department drug buy covert investigation special revenue non-reverting fund for the Town of Winfield in Lake County Indiana and all matters related thereto. Zack Beaver amends his motion to approve on first reading of Ordinance 355, in title only establishing a town police department drug buy covert investigation special revenue non-reverting fund for the Town of Winfield in Lake County Indiana and all matters related thereto. Mike Lambert seconded the motion. The motion carried all in favor 5-0. Zack Beaver made a motion to suspend the rules on second reading and adopt Ordinance 355. Mike Lambert seconded the motion. Roll call conducted by Rick Anderson: Mike Lambert - yes, Jon Derwinski - yes, Dave Anderson - yes, Zack Beave - yes, and Tim Clayton - yes. Zack Beaver made a motion to adopt Ordinance 355, on second reading in title only in ordinance of establishing a town police department drug buy covert investigation special revenue non-reverting fund for the Town of Winfield in Lake County Indiana and all matters related thereto. Mike Lambert seconded the motion. The motion carried all in favor 5-0.
- 2. *Ordinance 356, 2024 Salary Ordinance for Non-Elected Officers and Employees.***  
Mike Lambert made a motion to adopt Ordinance 356, 2024 Salary Ordinance for Non-Elected Officers and Employees in the Town of Winfield. Zack Beaver seconded the motion. The motion carried all in favor 5-0. Dave Anderson made motion to suspend the rules on Ordinance 356, in title only. Jon Derwinski seconded the motion. Roll call conducted by Rick Anderson: Mike Lambert - yes, Jon Derwinski - yes, Dave Anderson - yes, Zack Beaver - yes, and Tim Clayton - yes. Dave Anderson made a motion to adopt Ordinance 356, in title only 2024 Salary Ordinance for Non-Elected Officers and Employees of the Town of Winfield Indiana. Jon Derwinski second the motion. The motion carried all in favor 5-0.
- 3. *Ordinance 357, 2024 Salary Ordinance for Elected Officers.***  
Dave Anderson made a motion to approve Ordinance 357, in title only on first reading of Ordinance 357, 2024 Salary Ordinance for Elected Officers of the Town of Winfield Lake County Indiana for 2024. Jon Derwinski seconded. This motion carried 4-1 with Mike Lambert abstaining. Dave Anderson made a motion to suspend the rules and hear Ordinance 357, on seconded reading. Jon Derwinski seconded. Roll call conducted by Rick Anderson: Mike Lambert - abstained, Jon Derwinski - yes, Dave Anderson - yes, Zack Beaver - yes, and Tim Clayton - yes. Dave Anderson made a motion to adopt Ordinance 357, in title only seconded reading to establish compensation for elected officers for the Town of Winfield in Lake County



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Indiana for 2024. Jon Derwinski seconded. The motion carried 4-0 with Mike Lambert abstaining.

**4. Resolution 2023-13, Authorizing Procurement Cards for the Town of Winfield.**

Dave Anderson made a motion to adopt resolution 2023-13, in title only Resolution Authorizing Procurement Cards for the Town of Winfield in Lake County Indiana. Jon Derwinski seconded. The motion carried all in favor 5-0.

**5. Consideration of Change Order #3, Rieth-Riley Construction, Decatur St. Paving Project, \$3,500.00**

Jon Derwinski made a motion to approve Change Order #3, Rieth-Riley, Construction, Decatur St. Paving Project in the amount of \$3,500.23. Zack Beaver seconded. The motion carried all in favor 5-0.

**6. Consideration of Change Order #4, Rieth-Riley Construction, Decatur St. Paving Project, \$7,773.80**

Shaun Finney stated the amount on the agenda is incorrect. The correct amount should be \$45,832.50. Dave Anderson made a motion to approve Change Order #4, Rieth-Riley Construction, Decatur St. Paving Project in the correct amount of \$45,832.50. Jon Derwinski seconded. The motion carried all in favor 5-0.

**7. Consideration of Pay Application #2, Rieth-Riley Construction, Decatur St. Paving Project, \$304,948.20**

Dave Anderson made a motion to pay Application #2, Rieth-Riley Construction, Decatur St. Paving Project in the amount of \$304,948.20. Jon Derwinski seconded. The motion carried all in favor 5-0.

**8. Consideration of Change Order #5, Milestone North, 121<sup>st</sup>. St. Paving Project.**

Per Shaun Finney the amount is \$69,234.69. Change in contract time of 280 days for substantial completion and 310 days to collect payment in total contract price of \$1,566,044.65. Dave Anderson made motion to approve Change Order #5 in the amount of \$69,234.69. Jon Derwinski seconded. The motion carried all in favor 5-0.

**9. Consideration of Pay Application #7, Milestone North, 121<sup>st</sup>. St. Paving Project.**

Dave Anderson made a motion to Pay Application #7, Milestone North, 121<sup>st</sup>. St. Paving Project, in the amount of \$75,994.79. Mike Lambert seconded the motion. The motion carried all in favor 5-0. Per Shaun retainage amount is \$155,604.47. Dave Anderson made a motion to release retainage in the amount of \$155,604.47. Zack Beaver seconded. The motion carried all in favor 5-0.

**10. Resolution 2023-14, Accepting Clover Grove Roads to Road Inventory.**



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Dave Anderson made a motion to adopt Resolution 2023-14, title only Resolution accepting certain streets and improvements within Clover Grove Subdivisions. Mike Lambert seconded. Zack Beaver had a question regarding parking ordinance within the subdivision. The motion carried all in favor 5-0.

**TREASURER’S REPORT**

Rick Anderson stated total claims through end of October are \$799,944.13. Zack Beaver made a motion to pay the claims in the amount of \$799,944.13. Mike Lambert seconded the motion. The motion carried all in favor 5-0.

**FUTURE MEETINGS:**

- Board of Zoning Appeals – Thursday, November 14, 2023, at 5:30 PM
- Plan Commission – Thursday, December 14, 2023, at 6:00 PM
- Sewer Board – Tuesday, December 12, 2023, at 6:30 PM
- Storm Water Board – Tuesday, December 12, 2023, at 6:45 PM
- Town Council – Tuesday, November 14, 2023, at 7:00 PM

**ADJOURNMENT:**

Dave Anderson made a motion to adjourn the meeting. Zack Beaver seconded the motion. The meeting was adjourned at 7:45 p.m.

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 Tim Clayton  
 Town Council President

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 Richard C. Anderson Jr.  
 Clerk-Treasurer

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 Date of Approval

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 Cheryl Biesen  
 Recording Secretary