



Minutes
Winfield Town Council Meeting
Tuesday, December 12, 2023, at 7:00 pm
or Immediately Following the Winfield Stormwater Board Meeting

Call to Order: A meeting of the Winfield Town Council was held at the Winfield Government Center, 10645 Randolph Street Winfield, Indiana on Tuesday, December 12th, 2023. The meeting convened at 7:28 pm. The Pledge of Allegiance was recited.

Roll Call: Councilmen Tim Clayton, Dave Anderson, Jon Derwinski, Zack Beaver, Rick Anderson, Clerk-Treasurer; Nick Bellar, Town Administrator/Planning and Zoning Administrator; David Austgen, Town Attorney; Michael Duffy & Shaun Finney Town Engineers; Dan Ball, Town Marshal

Not in attendance: Michael Lambert

PUBLIC COMMENT (Agenda Items):

CITIZENS/INDIVIDUALS REQUESTING PLACEMENT ON AGENDA (Non-related to the Agenda): None.

SPECIAL ACTIONS:

Rick Anderson swore in Officer Ryan Matthis and Officer Christopher Wilson Eagle Scout Recognition Presentation. The Eagle Scout’s discussed the project they did at Randolph Park.

Tim Clayton had a request to amend the agenda to present Rick Anderson with his plaque as he is retiring at the end of the year. Zack Beaver made a motion to amend the agenda. Jon Derwinski seconded the motion. The motion carried 4 – 0.

MINUTES TO BE APPROVED:

Dave Anderson made a motion to approve the Town Council Executive Session Minutes of November 14th, 2023, and Town Council Meeting Minutes of November 14, 2023. Jon Derwinski seconded the motion. The motion carried 4 - 0.

STAFF REPORTS SUBMITTED IN WRITING AND VERBAL

Nick Bellar noted that Tony is not in attendance, but Tony wanted everyone to be aware leaf picking up is coming to an end. Nick stated there is not a lot going on with BZA or Plan Commission. Very typical for this time of year. Per Nick we are working with Indiana American Water for a water tower as well as Nipsco on a large upgrade project that includes a new substation. Dan Ball stated we now have 9 officers. There is a background investigation for a possible candidate for next year. Fire Chief stated they are on target to be in range for calls this year. Still actively using grant. Taken delivery of new ambulance to take place of 2008 model. Have 2 members graduating from academy. Two more candidates starting the fire academy next month. All trucks are in good shape. Received annual POA donation from LOFS.

UNFINISHED/DEFERRED BUSINESS:

None



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NEW BUSINESS:

1. Report on Wastewater Treatment Plant Expansion Bids Received December 5th, 2023 and Update on Financing of Project. Per Jeremy Lin the town received two bids. Hasse Construction was the lowest bidder. He can recommend the bid to Hassse Construction in the amount of \$10,156,000 Rick stated they are finalizing financing, \$8.6 million from Building Corp, \$973,926 ARPA funds on hand and \$818,624 of system development charges. Total expenses are just over \$10.3 million including cost of issuance. Zack Beaver made motion to reward the bid to Hasse Construction Company for the Wastewater Treatment Plant Expansion in the amount of \$10,156,000.00 pending closing on financing. Jon Derwinski seconded the motion. The motion carried 4 to 0.
2. Consideration of Construction Engineering Services for Public Works Building Project with Lintech Engineering. Nick Bellar stated this is for the construction engineering services for the Public Works Building Project. This proposal is for Jeremy Lin to execute various construction services in the amount of \$35,000.00. Dave Anderson made a motion to approve Construction Engineering Services for Public Works Building Project with Lintech Engineering in the amount of \$35,000.00. Zack Beaver seconded the motion. The motion carried 4 – 0.
3. Consideration of Change Order #5, Rieth-Riley Construction, Decatur St. Paving Project, a deduct of (\$4,600.00). Dave Anderson made a motion to approve Change Order #5, Rieth-Riley Construction, Decatur St. Paving Project (\$4,600.00). Jon Derwinski seconded the motion. The motion carried 4 - 0.
4. Consideration of Pay Application #3, Rieth-Riley Construction, Decatur St. Paving Project, \$344,481.84. Zack Beaver made a motion to pay Pay Application #3, Rieth-Riley Construction, Decatur St. Paving Project in the amount of \$344,481.84. Jon Derwinski seconded the motion. The motion carried 4 – 0.
5. Consideration of Resolution 2023-15, Transfer of Appropriations Within Budget Classifications. Per Rick Anderson the annual end of year budget is close to be finalized. Dave Anderson made a motion to approve Resolution 2023-15, Transfer of Appropriations within Budget Classifications. Zack Beaver seconded the motion. The motion carried 4 – 0.
6. Consideration of Resolution 2023-16, Encumbrance of Funds to the 2024 Town Budget. Dave Anderson made a motion to approve Consideration of Resolution 2023-16, Encumbrance of Funds to the 2024 Town Budget. Zack Beaver seconded the motion. The motion carried 4 – 0.
7. Sanitary Sewer Territory Issues. Attorney David Augsten mentioned this was discussed with the Sewer Board earlier this evening. This ties into Item 8 on the Agenda, Consideration of Ordinance 358, Establishing Wastewater Service Area. Zack Beaver made a motion to pursue the Consideration of Ordinance 358, Establishing Wastewater Service Area. Jon Derwinski seconded the motion. The motion carried 4 - 0
8. Consideration of Ordinance 358, Establishing Wastewater Service Area. Dave Anderson made a motion to approve Ordinance 358 on first reading, Establishing Wastewater Service Area in title only and ordinance establishing Wasterwater Service for the town of Winfield, Lake County, IN regulating the furnishing of wastewater service there in and all matters related to. Zack Beaver seconded the motion. The motion carried 4 – 0. Dave Anderson made a motion to suspend the rules and hear the ordinance on the second reading. Zack Beaver seconded the motion. Roll call was taken Dave Anderson – yes, Jon Derwinski – yes, Zack Beaver – yes, Tim Clayton – yes. Dave Anderson made a motion to adopt Ordinance 358 on second reading Establishing Wastewater



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Service for the town of Winfield, Lake County, IN regulating the furnishing of wastewater service there in and all matters related to. Zack Beaver seconded the motion. The motion carried 4 – 0.

TREASURER’S REPORT

Rick Anderson stated total claims to pay is \$2,106,107.43. Zack Beaver made a motion to pay the claims in the amount of \$2,106,107.43. Dave Anderson seconded the motion. The motion carried 4 – 0.

FUTURE MEETINGS:

- Sewer Board – Tuesday January 23, 2024, at 6:30 PM
- Storm Water Board – Tuesday January 9 2023, at 6:30 PM
- Town Council - Tuesday January 9, 2023 at 7:00 PM
- Plan Commission – Thursday, December 14, 2023, at 6:00 PM
- Board of Zoning Appeals – Thursday, December 14, 2023 at 5:30PM

ADJOURNMENT

The meeting was adjourned at 8:18 pm by Zack Beaver. Jon Derwinski seconded the motion.

 Tim Clayton
 Town Council President

 Michael Lambert
 Clerk-Treasurer

 Date of Approval

 Cheryl Biesen
 Recording Secretary